

Minutes of the Metamora CCSD #1 Board of Education Meeting, April 12, 2018

The April 12, 2018 meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the Library at Metamora Grade School. Members present: Mr. Barnes, Mr. Blundell, Mr. Fisher, Mr. Gualandri, Mrs. Miller, and Mr. Palmisano. Others in attendance included Lisa DeVore, Mike Wallace, Becky Rhodes, Diane Grebner, Megan Huss, Metamora Grade School Principal Cathy Costello, Metamora Grade School Dean of Students Tim Damery, and Marty Payne.

Seating of a New Member of the Board of Education

The Board of Education reached a unanimous decision to seat Mike Wallace as a new member of the Board of Education. Mr. Wallace replaced a former member who has resigned, and his term will last for the remainder of that term; spring 2019. Mr. Wallace was sworn into office by Board President, Bob Fisher.

Consent Agenda

Motion by Mr. Palmisano, seconded by Mr. Barnes, to approve the consent agenda as presented. All present voted yea on a roll call vote.

Reports from the Public

None given

Action Items

A. Police Resource Officer

While the agenda item was tabled, there was ample discussion. Dave Vericker, from the Metamora Village Board, and Metamora Police Chief Mike Todd were present for the meeting. Mr. Vericker shared that in Metamora High School has stated that they would like the officer on campus 100% of the time. He reminded the MGS board that the original plan was to share the cost of the officer three ways, among the village, and the two schools. Mr. Vericker also stated that the goal of the officer is to be a consistent presence in both schools for the benefit of all students.

It's clear that the percentage of time for the officer needs to be heavier at the high school, with the discussion of time at MGS focusing on 30% for the first year. To determine the true amount of time that may be needed in the respective schools, the officer will need to log time during the first year for a more accurate percentage breakdown.

B. Fee Structure for the 2018-2019 School Year

Motion by Mr. Barnes, seconded by Mr. Blundell, to set the following fee structure for the 2018-2019 school year:

Registration Fee - \$140.00 (in increase of \$5.00 from the current year)

Food Service

Student Breakfast - \$2.15

Adult Breakfast - \$2.45

Student Lunch - \$2.90

Adult Lunch - \$3.40

*The food service rates did not increase from the current school year

Activity Fee - \$25.00 per student, per activity – this did not increase from the current school year

Latchkey Rate - \$4.00 an hour – this did not increase from the current school year

Gate Fees

Adults - \$3.00

Senior Citizens - \$2.00

Students - \$2.00

MGS Students – no cost

*The dollar amounts are a \$1.00 increase from the current school year

All present voted yea on a roll call vote.

C. Board of Education Meeting Schedule for the next Twelve Months

Motion by Mr. Barnes, seconded by Mr. Palmisano, to approve the following meeting dates:

May 10, 2018

June 21, 2018

July 18, 2018

August 16, 2018

September 20, 2018

October 18, 2018

November 14, 2018

December 13, 2018

January 17, 2019

February 13, 2019

March 21, 20189

April 18, 2019

All present voted yea on a roll call vote.

D. Continued Participation in the Illinois Elementary School Association (IESA), as well as the Continued Co-Operative Agreement with St. Mary's School for Cross Country and Girls Basketball

Motion to approve by Mr. Palmisano, seconded by Mr. Blundell. All present voted yea on a roll call vote.

E. Continued Participation in the Western Illinois Food Co-Operative

Motion by Mr. Wallace to approve, seconded by Mr. Barnes. All present voted yea on a roll call vote.

F. Seeking bids for Milk Products for the 2018-2019 School Year

Motion by Mr. Blundell to approve, seconded by Mr. Palmisano. All present voted yea on a roll call vote.

G. Tentative, Amended Fiscal Year 2018, Metamora Grade School Budget

The following will need to be amended in this year's budget:

Education Fund – the Education Fund will receive a permanent transfer of \$569,491 from the Working Cash Fund. As has been shared, we have a legally set limit (based on a complex State formula) that we can have in Working Cash. With the \$2,000,000 revenue from the working cash bonds, we are at \$569,491 over our set limit in Working Cash. As the Education Fund has the greatest need, the excess has been transferred to that fund.

Transportation Fund - as the budget was approved in September, a loan of \$100,000 was approved from the Working Cash Fund to the Transportation Fund. This was due to the lack, and uncertainty of state, *mandated* payments. Again, being at our set fund balance limit in Working Cash, and the Transportation Fund being the second neediest fund of the budget, the recommendation is to make the transfer a permanent transfer of \$100,000 from Working Cash to the Education Fund.

Working Cash Fund – the largest change comes from the additional revenue of \$2,000,000 from the Working Cash Bonds. The other changes, as has been stated, comes from the transfer of \$569,491 to the Education Fund and \$100,000 to the Transportation Fund.

The tentative amended budget will be on display in the Metamora Grade School District Office.

Motion to approve by Mr. Barnes, seconded by Mr. Wallace. All present voted yea on a roll call vote.

H. Public Hearing for the Amended, Fiscal Year 2018, Metamora Grade School Budget

The public hearing has been scheduled for Thursday, June 21, 2018, at 7:00 p.m. at Metamora Grade School

Motion to approve by Mr. Blundell, seconded by Mr. Palmisano. All present voted yea on a roll call vote.

I. 6th Grade Boy Eligible to try-out for the 7th Grade Boys Basketball Team

Mr. Damery, in his position as Athletic Director, shared that there will still be a 6th grade team schedule, but, along with the dynamics of 6th graders being able to try out for the 7th grade team, specifics will need to be put into place.

Motion by Mr. Palmisano to approve, seconded by Mr. Wallace. Those voting aye: Palmisano, Wallace, Barnes, Gualandri, Miller, and Fisher. Those voting nay: Blundell. The motion carried.

J. First Reading of New Board of Education Policy 7:40 E, "Exhibit: Part-Time Attendance and Home-Schooled Student Guidelines"

Motion by Mr. Blundell to approve, seconded by Mr. Barnes. All present voted yea on a roll call vote.

Discussion Items

A. Junior High Staffing Patterns

Mr. Palmisano and Mr. Gualandri presented information from the Education Committee meeting. The following notes/minutes were submitted from the meeting:

Metamora Grade School
Education Committee Meeting
April 10, 2018

Attendees:

Brian Palmisano, Committee Chairman
Joe Gualandri, Committee Member
Marty Payne, Superintendent
Cathy Costello, Principal
Tim Damery, Dean of Students

Agenda:

1. Review proposed change in approach to teaching the junior high (6th, 7th and 8th) grade levels which would provide a "middle school" concept of team teaching at

- each individual grade level. This would require the addition of a science teacher and addition of a qualified teacher for 2 Health periods.
2. Review recommendation from administration regarding the change.
 3. Develop recommendation to present to the Board of Education.

Agenda Item #1:

See attached summary from presentation made to the Board of Education during the March 15, 2018 Board meeting.

Benefits considered:

- A more effective and efficient approach to educate junior high students.
- All junior high teachers will work as a team for each grade covering all major subjects with one teacher per subject per grade.
- Allows for common planning time among junior high teachers.
- Reduces number of students in class to a more manageable (closer to average) level.
- Allows for devoted enrichment classes currently negated (algebra & literature).
- Reduces science lab safety concerns due to large class attendance.
- Increases availability for teachers to engage RTI with students.
- Increases ability to individually provide student instruction more frequently.

Challenges considered:

- Change in junior high class schedule.
- Availability of current science lab.
- Additional science teacher.
- Additional health teacher (for 2 periods)

Agenda Item #2:

Mrs. Costello and Mr. Damery presented a schedule that would accommodate the proposed change.

See attached schedules.

Mr. Payne, Mrs. Costello and Mr. Damery recommended implementing the proposed change for a number of reasons including but not limited to the following:

- Agreement with all benefits considered as listed above.
- Ability to be consistent in the teaching approach for junior high students.
- Ability to sustain the approach year over year with respect to upcoming class sizes.
- Mitigation of challenges with class schedule, science lab availability without incurred capital additional expense, qualified science teacher candidates and likely probability to fill the two health periods with existing staff (current Aid).

Agenda Item #3:

Mr. Palmisano and Mr. Gualandri reviewed the recommendation and considered the following.

Proposed Change:

- Agreement with all benefits considered as listed above.
- Recognition of the difference in teaching method for junior high vs. elementary levels that will be beneficial to the junior high students.
- Administration's agreement with a thorough and complete proposal by the staff.
- Recognition of a thorough and complete recommendation by Administration.

Risk Assessment / Mitigation:

- Additional cost required for additional science teacher and health periods (2) teacher will need to be covered in future budgeting of staff salaries.

Education Committee Recommendation:

Mr. Palmisano and Mr. Gualandri plan to recommend proceeding with the proposed change.

Motion by Mr. Blundell, seconded by Mr. Gualandri, for the administration to secure a full-time, junior high science teacher, and a Health teacher for 2 periods a day. All present voted yea on a roll call vote.

B. Board of Education Annual Convention

It was determined by the Board to attend the convention again this November. Who all will attend is yet to be determined. It was discussed as well that presenting at the convention is something that also needs to be pursued.

Information Items

A. Board of Education Committee Reports

1. Building Committee
2. Education Committee
3. Executive Committee
4. Finance Committee
5. Negotiations Committee
6. Policy Committee
7. Transportation Committees

B. Administrative Reports

Action was not required for this agenda item

Executive Session for the Purposes of: appointment, employment, compensation, discipline, performance, or dismissal of an employee(s); collective negotiation matters between the public body and its employees; student disciplinary matters; the sale or purchases of securities, investments, or investment contracts; and the establishment of reserves or settlement of claims as provided in the Local Governmental Employees Tort Immunity Act

Motion by Mr. Blundell (at 8:31 p.m.), seconded by Mr. Barnes, to enter into Executive Session. All present voted yes on a roll call vote.

Motion by Mr. Blundell (at 9:18 p.m.), seconded by Mr. Palmisano, to adjourn the Executive Session meeting and return to Open Session. All present voted yes on a roll call vote.

Action Taken after Executive Session

A. Personnel

- a. Hire the following new members of the summer custodial crew: Grace Simpson, Kaleb Kieseewetter, and Eric Payne

Motion by Mr. Wallace, seconded by Mr. Barnes, to approve the employment. All present voted yea on a roll call vote.

Other Action Taken after the Executive Session Meeting

Adjournment

Motion by Mr. Blundell, (at 9:20 p.m.), seconded by Mr. Palmisano to adjourn the April 12, 2018 meeting of the Board of Education. All present voted yea on a voice vote.

Bob Fisher
President

Mary Miller
Secretary

