

Minutes of the Metamora CCSD #1 Board of Education Meeting, September 21, 2017

The September 21, 2017 meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the Library at Metamora Grade School. Members present: Mr. Barnes, Mr. Blundell, Mr. Fisher, Mr. Gualandri, Mrs. Miller, Mr. Palmisano, and Mr. Strawn. Others in attendance included Megan Huss, Gary Grebner, Dusty Begretta, Melanie Wallace, Jean Ratliffe, Dana Curtin, Jason Hohulan, Megan Miller, Lisa DeVore, Jan Holman, Metamora Grade School Principal Cathy Costello, Metamora Grade School Dean of Students Tim Damery, and Marty Payne.

Consent Agenda

Motion by Mr. Barnes, seconded by Mr. Palmisano, to approve the consent agenda as presented. All present voted yea on a roll call vote.

Reports from the Public

Dana Curtin spoke to the BOE regarding gym use on Sunday for the youth basketball program. While they have games scheduled now, they have to travel for all Sunday games. Additional practice time and availability was part of the request as well.

BOE policy, 8:20, "Community use of School Facilities," currently states that the gym is not available on Sunday. After discussion of the BOE, made the decision to change the policy. Mr. Payne reminded them that the change needs to sit until the next BOE meeting before it can become final. The tentative change allows for Sunday gym use, but not until after noon. The BOE agreed to this tentative change.

Public Hearing for the Metamora CCSD#1, Fiscal Year 2018 Budget

Motion by Mr. Blundell, at 7:14 p.m., seconded by Mr. Strawn, to adjourn the regularly scheduled meeting of the Board of Education, for the purpose of the public hearing. All present voted yea on a roll call vote.

Mr. Payne explained that we do not yet know the final allocation of General State Aid that the district will receive this year; only that under the new law, every district is supposed to receive more than last year. Mr. Payne did share the total for Title funding as well as that final numbers for WCSEA are now in. The end result was reducing the deficit in the Education Fund by \$10,322. The Education Fund is still deficit by \$220,307. The Transportation fund is the only other fund in deficit spending by \$32,561. All other budget numbers are the same as was approved in the Tentative Budget.

Neither the BOE nor the guests in attendance had any questions regarding the budget.

Motion by Mr. Strawn, at 7:22 p.m., seconded by Mr. Barnes, to adjourn the public hearing and return to the normally scheduled meeting. All present voted yea on a roll call vote.

Action Items

A. Fiscal Year 2018, Metamora CCSD #1 Budget

Details of the Budget are as follows:

Fund Accounts

Education Fund – the current, anticipated deficit, as reads in the tentative budget, is \$220,629.

Operations and Maintenance – this fund is balanced.

Debt Service – the fund is used to pay off our existing bond debt. The fact that it shows a negative balance is of no real concern.

Transportation – we're showing a negative balance of \$32,561. Part of the problem is that we don't yet know what the state revenue will be for the fiscal year. The latest word is that we will be prorated at 80%. We've submitted the report for reimbursement/revenue, but have not yet received financial information from the state. We are supposed to receive quarterly payments each fiscal year, but we typically don't. We won't know until the end of the year exactly how many payments we will receive. This past year, we received two, but did receive one from the previous year in July. I made it part of this year's budget, resulting in three revenue payments in FY17. This year is just as much of a guess as to what the state will, or won't, do.

IMRF/Social Security – this fund is balanced

Capital Projects - with the FY2017 Amended Budget, our auditor recommended that we transfer the remaining fund balance to the O&M Fund, and then on to the Education Fund. This zeroed out the fund account leaving it with a zero balance.

Working Cash - our fund account has a projected balance of \$933,401 to end the fiscal year.

Tort – this account is balanced.

Fire Prevention/Life-Safety – this too is balanced, and funds will be used based on need. As a side note, districts are required to conduct a 10-year health/life-safety audit, and our 10-year cycle has us beginning the process in the summer of 2018. A healthy fund balance may be needed, based on findings from our architect.

Motion by Mr. Blundell, seconded by Mr. Palmisano, to approve the Fiscal Year 2018 Budget. All present voted yea on a roll call vote.

Resolution to Approve a Transfer/Loan of \$100,000.00 from the Working Cash Fund to the Transportation Fund.

Motion by Mr. Blundell, seconded by Mr. Palmisano, to approve the resolution of transfer. All present voted yes on a roll call vote.

C. Approve the Fiscal Year 2017 Annual Financial Audit

Jason Hohulin from Gorenz and Associates presented the AFR.

Motion by Mr. Gualandri, seconded by Mr. Barnes, to approve the AFR as presented. All present voted yea on a roll call vote.

D. Request from Great Oaks Church for the use of a classroom, before school hours, on a weekly basis.

Motion by Mr. Strawn, seconded by Mr. Barnes to approve the request from Great Oaks Church. Member Palmisano voted, "abstain". All others present voted yea on a roll call vote. Great Oaks Church has provided a certificate of insurance.

E. Seeking Requests for Proposals for the 2018-2019 bus fleet

Motion by Mr. Barnes, seconded by Mr. Blundell, to approve seeking the requests for proposal. All present voted yea on a roll call vote.

F. Amended 2017-2018 Public School Calendar

Mr. Payne shared that the change in the calendar is minor, but necessary. The current weekend for the Education Foundation Carnival is the same weekend as area celebrations of St. Patrick's Day. In the past, this has reduced the attendance at the Carnival. The change has the Carnival one week earlier, resulting in an In-Service Day one week earlier. The new date for the In-Service Day with an 11:30 a.m. student dismissal will be Friday, March 9, 2018, and the Carnival will be on Saturday, March 10th. The original In-Service Day, Friday, March 16, 2018, will now be a normal day of school.

Motion by Mr. Strawn, seconded by Mr. Blundell, to approve the amended calendar as presented. All present voted yea on a roll call vote.

Discussion Items

A. District Financial Planning

Bob Fisher, Board of Education President, shared that this agenda item, as it pertains to investments, has been added to the executive session meeting.

Information Items

A. Board of Education Committee Reports

1. Building Committee
2. Education Committee
3. Executive Committee
4. Finance Committee
5. Negotiations Committee

6. Policy Committee
7. Transportation Committee
8. Referendum Committee

Action was not required for this agenda item

B. Administrative Reports

Action was not required for this agenda item

Acknowledgement of Cards and Letters

Action was not required for this agenda item

Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees

*NOTE: As stated, Mr. Fisher, during the discussion items section of the agenda, shared that investments has been added to the Executive Session Meeting.

Motion by Mr. Barnes (at 8:06 p.m.), seconded by Mr. Palmisano, to enter into Executive Session. All present voted yes on a roll call vote.

Motion by Mr. Strawn (at 9:00 p.m.), seconded by Mr. Palmisano, to adjourn the Executive Session meeting and return to Open Session. All present voted yes on a roll call vote.

Action Taken after Executive Session

- A. Approve a leave-of-absence for Nicole Salem

Motion by Mr. Blundell, seconded by Mr. Strawn, to approve the leave as presented. All present vote yea on a roll call vote.

- B. Approve Caitlyn Martin for the position of special education assistant.

Motion by Mr. Barnes, seconded by Mr. Strawn to approve employment. All present voted yea on a roll call vote.

- C. Approve Diana Reed for the position of 7th grade girls' basketball coach

Motion by Mr. Blundell, seconded by Mr. Palmisano to approve employment. All present voted yea on a roll call vote.

D. Resignation from Jill Fandel from her position as assistant track coach.

Motion by Mr. Barnes, seconded by Mr. Strawn to approve the resignation. All present voted yea on a roll call vote.

E. Cindy Roley for the position of Scholastic Bowl Coach.

Motion by Mr. Strawn, seconded by Mr. Blundell, to approve the employment. All present voted

F. The Board directed the Superintendent to proceed with having the Working Cash Bonds placed on the agenda for October.

Motion by Mr. Strawn, seconded by Mr. Blundell, to proceed. All present voted yea on a roll call vote.

Adjournment

Motion by Mr. Strawn, (at 9:5 p.m.), seconded by Mr. Palmisano to adjourn the September 21, 2017 meeting of the Board of Education. All present voted yea on a voice vote.

Bob Fisher
President

Mary Miller
Secretary

