

Minutes of the Metamora CCSD #1 Board of Education Meeting, January 19, 2017

The January 19, 2017 meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the library at Metamora Grade School. Members present: Mr. Edwards, Mrs. Sikkema, Mr. Strawn, Mr. Ward, and Mr. Fisher. Others in attendance included Becky Rhodes, Brian Palmisano, Pat Hyde, Metamora Grade School Principal Cathy Costello, Metamora Grade School Dean of Students Tim Damery, and Marty Payne.

Consent Agenda

Motion by Mr. Edwards, seconded by Mr. Strawn, to approve the consent agenda. All present voted yes on a roll call vote.

Reports from the Public

There were no reports given from the public.

Action Items

A. Revised Board of Education Policies 2:125, “Board Member Compensation and Expenses,” and 2:153 E3 – “Exhibit, Resolution to Regulate Expense Reimbursements”

Motion by Mr. Edwards, seconded by Mrs. Sikkema, to approve the revised policy as presented, with set limit of \$2,500.00 per individual. All present voted yes on a roll call vote.

B. Metamora Grade School 2017-2018 Public School Calendar.

Mr. Payne shared the calendar with the board of education, both highlighting key dates, as well as comparing the dates with MTHS. The information is as follows:

2017-2018 SCHOOL CALENDAR – NOTES

August

Tuesday, August 15, Teacher Institute
Wednesday, August 16, Teacher Institute
Thursday, August 17, first full Day of School

September

Monday, September 4, Labor Day, No School
Friday, September 29, 11:30 dismissal/SIP – MTHS Homecoming

October

Friday, October 6, Teacher Institute (shared with MTHS and feeder schools)
Monday, October 9, Columbus Day, No School
Thursday, October 26, Parent/Teacher Conferences
Friday, October 27, Parent/Teacher Conferences

November

Wednesday, November 22 – Sunday, November 26, Thanksgiving Break, No School

*note: school will not be in session on Wednesday, November 22

December

Wednesday, December 20, 11:30 Dismissal/SIP

Thursday, December 21 – Wednesday, January 3 – Christmas Break, No School

January

Thursday, January 4, Return from Christmas Break

Friday, January 12, 11:30 Dismissal/SIP

Monday, January 15, MLK Day, No School

February

Friday, February 16, 11:30 Dismissal/SIP

Monday, February 19, Presidents' Day, No School

March

Friday, March 16, 11:30 Dismissal/SIP – School Carnival Weekend

*note: this may be moved back to Friday, March 9

Saturday, March 24-Monday, April 2 – Spring Break

April

Tuesday, April 3, Return from Spring Break

May

*note: ***With No Snow Days...***

Wednesday, May 23, Teacher Institute

Thursday, May 24, 11:30 Dismissal/SIP – Last Day of School

*note: ***Using all 5 Snow Days...***

Thursday, May 31, Teacher Institute

Friday, June 1, 11:30 Dismissal/SIP – Last Day of School

- Based on Snow Days used, Monday, May 28 would be a non-attendance day for Memorial Day

As compared to Metamora Township High School

1. Start of the School Year

- MGS with Institute Days on August 15 and 16
- MTHS with an Institute Day on August 16
- *first day of students for both schools is August 17

2. Institute Days

- MGS, August 15 and 16, October 6, and May 23 (snow days)
- MTHS, August 16, October 6, January 3, May 24 (snow Days)
- * The last two days of school are different in that our last two days are an Institute Day and an 11:30 dismissal for a School Improvement Day; the last two days at MTHS include a day of final exams and an Institute Day.

4. Parent/Teacher Conferences

- MGS, October 26 and 27
- MTHS, October 27

5. Holidays/Vacations

- Holidays are the same. Note that they have an Institute Day on January 3. MGS will still be on Christmas Break. Both MGS and MTHS students return on January 4. Also, with an Institute Day scheduled for October 6, the Wednesday before Thanksgiving, November 22, will be part of the Thanksgiving Break.

Motion by Mr. Edwards, seconded by Mrs. Sikkema, to approve the 2017-2018 calendar as presented. All present voted yes on a roll call vote.

C. Review of the Past Six Month's Executive Session Minutes

Motion by Mr. Edwards, seconded by Mr. Ward, to keep closed those prior executive session minutes that have been determined to remain closed, and to make the following executive session minutes from the past six months open to the public: July 18, 2016, and November 17, 2017. All present voted yea on a roll call vote.

D. Contract Renewal with Gorenz and Associates as the School District's Certified Public Accountant

Motion by Mr. Edwards, seconded by Mrs. Sikkema, to approve the contract renewal with Gorenz and Associates. All present voted yea with a roll call vote.

E. 2016-2017 Tenured Faculty and Non-Certified Seniority Lists

Motion by Mr. Ward, seconded by Mrs. Sikkema to approve the respective lists as presented. All present vote yea on a roll call vote.

F. First Reading of Revised/New Board of Education Policies: 5:125, "Personal Technology and Social Media; Usage and Conduct," 5:190, "Teacher Qualification," 5:250, "Leaves of Absence," and 5:330, "Sick Days, Vacation, Holidays, and Leaves"

Motion by Mr. Edwards, seconded by Mr. Strawn, to approve the first reading as presented. All present voted yea on a roll call vote.

G. Use of Health/Life-Safety Funds for a Window Replacement

Motion by Mr. Ward, seconded by Mrs. Sikkema to approve the use of Health/Life-Safety funds to repair/replace a window in a kindergarten classroom. All present voted yea on a roll call vote.

Discussion Items

Information Items

A. Board of Education Committee Reports

1. Building Committee
2. Education Committee
3. Executive Committee
4. Finance Committee
5. Negotiations Committee
6. Policy Committee
7. Transportation Committee
8. Referendum Committee

Action was not required for this agenda item.

B. Administrative Reports

Action was not required for this agenda item

Acknowledgement of Cards and Letters

Action was not required for this agenda item

Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees

Motion by Mrs. Sikkema (at 7:44 p.m.), seconded by Mr. Edwards to enter into executive session. All present voted yea on a roll call vote

Motion by Mrs. Sikkema (at 7:57 p.m.), seconded by Mr. Strawn, to adjourn the executive session meeting and to return to open session. All present voted yea on a roll call vote.

Action taken after the Executive Session Meeting

Motion by Mr. Edwards, seconded by Mrs. Sikkema, to approve the resignation from Jennifer Duncan from her position as assistant track coach. All present voted yea on a roll call vote

Motion by Mr. Ward, seconded by Mrs. Sikkema, to approve Sheridan Ray as the head girls track coach for the 2017 season. All present voted yea on a roll call vote.

Motion by Mrs. Sikkema, seconded by Mr. Strawn, to approve Max Ward as an assistant track coach. Those voting yea: Edwards, Sikkema, Strawn, and Fisher. Those abstaining: Ward. Motion carried.

Adjournment

Motion by Mr. Strawn, (at 7:59 p.m.), seconded by Mrs. Sikkema to adjourn the January 19, 2017 meeting of the Board of Education. All present voted yea on a voice vote.

Bob Fisher
President

Jeff Wernsman
Secretary

