

The December 7, 2016 meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the Superintendent's office at Metamora Grade School. Members present: Mr. Blundell, Mr. Edwards, Mrs. Sikkema, Mr. Strawn, and Mr. Fisher. Mr. Wernsman arrived at 8:00 p.m. Others in attendance included Rick Pope, Dave Kaup, Wendy Vogel, Becky Rhodes, Noah Buerkett, Metamora Grade School Principal Cathy Costello, Metamora Grade School Dean of Students Tim Damery, and Marty Payne.

### Consent Agenda

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve the consent agenda. All present voted yes on a roll call vote.

### Reports from the Public

There were no reports given from the public.

### Truth-in-Taxation Public Hearing

Motion by Mrs. Sikkema, at 7:02 p.m., seconded by Mr. Blundell, to adjourn the normally scheduled meeting for the purpose of a Truth-in-Taxation Public Hearing. All present voted yes on a roll call vote.

As the Board President, Mr. Fisher asked if any members of the audience had any questions regarding the proposed Levy. Mr. Dave Kaup asked for clarification on the numbers and the potential for him to pay more taxes. Mr. Fisher and Mr. Payne explained that there are two components to the Levy; the EAV (Equalized Assessed Value) and the tax rate set by the district for the EAV. The current tax rate for the district will not increase for the coming year. Homeowners may pay more property tax, but only if there is an increase in the assessed value of their property. The estimated increase in EAV is set high by the Board to be sure to capture all potential revenue. If the Board approves an increase of 10%, but the final increase is 4% growth, the district will only receive the 4%. However, if the district estimates a 4% increase and the final EAV increases by 6%, then the district loses that 2% of revenue.

Mr. Edwards, member of the board of education, shared his concern of an overestimation, in that it may send the wrong message to tax payers. Rather, the district needs to be more in line with what the Assessor believes to be the actual increase. He also shared his appreciation for the fact that the actual tax rate will not have an increase.

Motion by Mr. Edwards, at 7:17 p.m., seconded by Mr. Blundell, to adjourn the Truth-in-Taxation Public hearing and to return to the normally scheduled meeting. All present voted yes on a roll call vote.

## Action Items

### **A. Metamora CCSD #1, 2016 Tax Levy**

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve the Tax Levy with an estimated 10% growth in EAV, but maintain the current Operational Tax Rate of \$2.26.

Members voting yes: Blundell, Sikkema, Strawn, and Fisher. Those voting no: Edwards.  
The motion carried.

### **B. Discussion and Approval of a Resolution Calling for a Submission for a Proposition to the Electors for an Increase in the Rate of the Tax Levied for Educational Purposes by Metamora Community Consolidated School District No. 1 – Woodford County**

This agenda item allows for a referendum to be placed on the April 4, 2017 ballot, asking for a 31 cent increase in the Education Fund Tax Rate.

Motion by Mr. Strawn, seconded by Mrs. Sikkema, to approve the motion as presented.  
All present voted yes on a roll call vote.

### **C. Revised and/or New Board of Education Policies: 2:120, “Board Member Development,” 2:125, 2:220, “School Board Meeting Procedure,” 4:60, “Purchases and Contracts,” and 4:175, “Convicted Child Sex Offender, Screening; Notification”**

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve the revised policy as presented. All present voted yes on a roll call vote.

**D. Request for Proposal regarding Buses for the Metamora CCSD #1 Transportation Department.**

The RFP, presented by Midwest Bus Sales, Inc., is as follows:

## MIDWEST BUS SALES, INC.

Distributor of Quality...Thomas Buses

3135 North Main • Princeton, IL 61356 • 815-875-4510 • Fax 815-875-4512

### Proposal Presented By

Mark Frank  
Midwest Bus Sales, Inc.  
3135 N. Main Street  
Princeton, IL 61356  
November 28, 2016

#### METAMORA CCSD #1

8 – 2018 77 Passenger Thomas Saf-T-Liner C2 Air Brake Bus without A/C	
One year lease with 12,000 per unit, per year	\$15,385.00 ea.
Two year lease with 10,000 per unit, per year	\$13,922.00 ea.
8 – 2018 77 Passenger Thomas Saf-T-Liner C2 Air Brake Bus with A/C	
One year lease with 12,000 per unit, per year	\$17,248.00 ea.
Two year lease with 10,000 per unit, per year	\$15,951.00 ea.
1 – 2018 77 Passenger Thomas Saf-T-Liner C2 Hydraulic Brake without A/C	
One year lease with 12,000 per unit, per year	\$15,005.00 ea.
Two year lease with 10,000 per unit, per year	\$13,266.00 ea.
1 – 2018 77 Passenger Thomas Saf-T-Liner C2 Hydraulic Brake with A/C	
One year lease with 12,000 per unit, per year	\$16,868.00 ea.
Two year lease with 10,000 per unit, per year	\$15,246.00 ea.
2 – 2018 48+0 Passenger Thomas Saf-T-Liner C2 Wheelchair Lift Bus	
One year lease with 20,000 per unit, per year	\$19,574.00 ea.
Two year lease with 20,000 per unit, per year	\$16,153.00 ea.

All units quoted include the following dealer installed options:

Customer Lettering  
License, Title, Registration and State Inspection  
Seon Camera System

Respectfully submitted,



Mark Frank  
Regional Account Manager



Midwest Bus Sales, Inc. Corporate Offices  
313 E. Front Street / Bonner Springs, KS 66012  
(913) 422-1000 • Fax (913) 422-8007

Motion by Mr. Strawn, seconded by Mr. Blundell, to approve a one-year lease for buses, with Air Conditioning for the 48-passenger buses only. All present voted yes on a roll call vote.

**E.** First Reading of Revised Board of Education Policies 2:125, “Board Member Compensation and Expenses,” and 2:153 E3 – “Exhibit, Resolution to Regulate Expense Reimbursements”

Mr. Payne explained that new legislation states that a Board of Education must determine a rate at which members of the board can be reimbursed for expenditures associated with professional development for board members. Any expenditure that goes beyond the approved, set amount, must be approved on an individual, roll call agenda action item. Exhibit Three allows for the set amount to be approved on an annual basis.

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve the first reading of revised policy as presented. All present voted yes on a roll call vote.

**F.** First Reading of the Metamora Grade School 2017-2018 Public School Calendar.

Mr. Payne shared the proposed calendar with the board of education, both highlighting key dates, as well as comparing the dates with MTHS. The information is as follows:

#### 2017-2018 SCHOOL CALENDAR – NOTES

##### August

Tuesday, August 15, Teacher Institute  
Wednesday, August 16, Teacher Institute  
Thursday, August 17, first full Day of School

##### September

Monday, September 4, Labor Day, No School  
Friday, September 29, 11:30 dismissal/SIP – MTHS Homecoming

##### October

Friday, October 6, Teacher Institute (shared with MTHS and feeder schools)  
Monday, October 9, Columbus Day, No School  
Thursday, October 26, Parent/Teacher Conferences  
Friday, October 27, Parent/Teacher Conferences

##### November

Wednesday, November 22 – Sunday, November 26, Thanksgiving Break, No School

\*note: school will not be in session on Wednesday, November 22

##### December

Wednesday, December 20, 11:30 Dismissal/SIP  
Thursday, December 21 – Wednesday, January 3 – Christmas Break, No School

## January

Thursday, January 4, Return from Christmas Break  
Friday, January 12, 11:30 Dismissal/SIP  
Monday, January 15, MLK Day, No School

## February

Friday, February 16, 11:30 Dismissal/SIP  
Monday, February 19, Presidents' Day, No School

## March

Friday, March 16, 11:30 Dismissal/SIP – School Carnival Weekend  
\*note: this may be moved back to Friday, March 9  
Saturday, March 24-Monday, April 2 – Spring Break

## April

Tuesday, April 3, Return from Spring Break

## May

\*note: ***With No Snow Days...***

Wednesday, May 23, Teacher Institute  
Thursday, May 24, 11:30 Dismissal/SIP – Last Day of School

\*note: ***Using all 5 Snow Days...***

Thursday, May 31, Teacher Institute  
Friday, June 1, 11:30 Dismissal/SIP – Last Day of School  
- Based on Snow Days used, Monday, May 28 would be a non-attendance day for Memorial Day

## ***As compared to Metamora Township High School***

### 1. Start of the School Year

- MGS with Institute Days on August 15 and 16
- MTHS with an Institute Day on August 16
- \*first day of students for both schools is August 17

### 2. Institute Days

- MGS, August 15 and 16, October 6, and May 23 (snow days)
- MTHS, August 16, October 6, January 3, May 24 (snow Days)
- \* The last two days of school are different in that our last two days are an Institute Day and an 11:30 dismissal for a School Improvement Day; the last two days at MTHS include a day of final exams and an Institute Day.

### 4. Parent/Teacher Conferences

- MGS, October 26 and 27
- MTHS, October 27

### 5. Holidays/Vacations

- Holidays are the same. Note that they have an Institute Day on January 3. MGS will still be on Christmas Break. Both MGS and MTHS students return on January 4. Also, with an Institute Day scheduled for October 6, the Wednesday before Thanksgiving, November 22, will be part of the Thanksgiving Break.

Motion by Mrs. Sikkema, seconded by Mr. Blundell, to approve the first reading of the calendar as presented. All present voted yes on a roll call vote.

### Discussion Items

There weren't any additional discussion items.

### Information Items

#### **A. Board of Education Committee Reports**

1. Building Committee
2. Education Committee
3. Executive Committee
4. Finance Committee
5. Negotiations Committee
6. Policy Committee
7. Transportation Committee
8. Referendum Committee

Action was not required for this agenda item.

#### **B. Administrative Reports**

Action was not required for this agenda item

### Acknowledgement of Cards and Letters

Action was not required for this agenda item

### Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees

Motion by Mrs. Sikkema (at 7:35 p.m.), seconded by Mr. Blundell, to enter into executive session. All present voted yes on a roll call vote.

Motion by Mr. Blundell (at 8:04 p.m.) seconded by Mrs. Sikkema, to adjourn the executive session meeting and return to open session. All present voted yes on a roll call vote.

### Action taken after the Executive Session Meeting

\*\*NOTE: As Mr. Wernsman arrived after the discussion of the following personnel items, his vote was to "abstain" with each item.

Motion by Mrs. Sikkema, seconded by Mr. Blundell, to approve Karla Kiesewetter for the position of Cafeteria Manager. All present voted yes on a roll call vote.

Motion by Mr. Strawn, seconded by Mrs. Sikkema, to approve a leave-of-absence for Wendy Vogel from her position as the boys head track coach for the 2017 season. All present voted yes on a roll call vote.

Motion by Mrs. Sikkema, seconded by Mr. Strawn, to approve the resignation from Kelly Hobson from her position as Student Council Advisor. All present votes yes on a roll call vote.

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve the resignation from Laura Anglin from her position as head girls track coach. All present voted yes on a roll call vote.

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve the resignation from George Oplt from his position of assistant boy track coach. All present voted yes on a roll call vote.

Motion by Mr. Blundell, seconded by Mr. Strawn, to approve Donna Williams as a volunteer assistant, 6<sup>th</sup> grade boys basketball coach. All present voted yes on a roll call vote.

#### Adjournment

Motion by Mrs. Sikkema, (at 8:08 p.m.), seconded by Mr. Blundell to adjourn the December 7, 2016 meeting of the Board of Education. All present voted yea on a voice vote.

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Bob Fisher  
President

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Jeff Wernsman  
Secretary





