

**Minutes of the Metamora CCSD #1 Board of Education Meeting of April 21, 2016**

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The April 21, 2016 meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the Multi-Purpose Room at Metamora Grade School. Members present: Mr. Blundell, Mr. Edwards, Mr. Fisher, Mrs. Sikkema, Mr. Strawn, Mr. Ward, and Mr. Wernsman. Others in attendance included Jori Sparry, Cory Sparry, Diane Grebner, Megan Bernitt, Jean Ratliffe, Jan Holman, Metamora Grade School Principal Cathy Costello, Metamora Grade School Dean of Students Tim Damery, and Marty Payne.

Executive Session for the Purpose of Appointment, Employment, Compensation, Performance, Discipline, or Dismissal of Specific Employees

Motion by Mrs. Sikkema (at 7:07 p.m.), seconded by Mr. Edwards, to enter into executive session. All present voted yea on a roll call vote.

Motion by Mrs. Sikkema (at 7:45 p.m.), seconded by Mr. Strawn to adjourn the executive session meeting and return to open session. All present voted yea on a roll call vote.

Consent Agenda

Motion was by Mr. Blundell, seconded by Mr. Strawn, to approve the consent agenda. All present voted yea on a roll call vote.

Reports from the Public

No reports were given

Action Items

A. Discussion and Approval of the Rate of Compensation for Athletic Officials for the 20167-2017 School Year

Motion by Mr. Blundell, seconded by Mr. Edwards, to approve the following rates:

Baseball/Softball - \$45.00  
Basketball - \$55.00  
Volleyball - \$50/\$55  
Track - \$60.00

All present voted yea on a roll call vote.

**B. Discussion and Approval of a Revised Board of Education Policy: 7:300, “Extracurricular Athletics”**

Motion by Mr. Ward, seconded by Mrs. Sikkema, to approve the revision as presented. The revisions include changing the policy title to, “Extracurricular Activities”, and to state that students will not be permitted to participate in activities until the both the activity fee, and the registration fee, are paid. All present voted yea on a roll call vote.

**C. Discussion and Approval of a Continued Cooperative Agreement between Metamora Grade School and St. Mary’s School for Cross Country and Girls Basketball**

Motion by Mr. Wernsman, seconded by Mr. Strawn to approve the continued, cooperative agreement. The agreement is for two years. All present voted yea on a roll call vote.

**D. Discussion and Approval of Continued Participation in the Illinois Elementary School Association (IESA)**

Motion by Mr, Edwards, seconded by Mrs. Sikkema, to approve the continued participation in the IESA. All present voted yea on a roll call vote.

**E. Discussion and Approval to Seek Bids for Milk Products for the 2016-2017 School Year**

Motion by Mrs. Sikkema, seconded by Mr. Strawn, to approve seeking bids. All present voted yea on a roll call vote.

**F. Discussion and Approval of the next Year’s meeting dates for the Board of Education**

Motion by Mr. Ward, seconded by Mr. Edwards, to approve the following meeting dates for the Board of Education. Please note that meeting dates are subject to change:

|                              |                              |
|------------------------------|------------------------------|
| Thursday, May 12, 2016       | Thursday, June 16, 2016      |
| Thursday, July 21, 2016      | Tuesday, August 16, 2016     |
| Thursday, September 15, 2016 | Thursday, October 20, 2016   |
| Thursday, November 17, 2016  | Wednesday, December 7, 2016  |
| Thursday, January 19, 2017   | Wednesday, February 15, 2017 |
| Thursday, March 16, 2017     | Wednesday, April 12, 2017    |

All present voted yea on a roll call vote.

## Discussion Items

### A. State Budget Concerns

Mr. Payne presented district financial information with a focus on the potential of the State not providing state funding to schools next year. The information presented is as follows:

#### Fiscal Year 2016 Revenue - 4 Fund Accounts with Transferability

|                | Local     | State     | Federal   | Total            |
|----------------|-----------|-----------|-----------|------------------|
| Ed             | 2,834,762 | 1,756,833 | 316,991   | 4,908,586        |
| O&M            | 393,627   | 0         |           | 393,627          |
| Transportation | 188,995   | 282,722   |           | 471,717          |
| W. Cash        | 78,733    | 0         |           | 78,733           |
| Totals         | 3,496,117 | 2,039,555 | 5,535,672 | <b>5,852,663</b> |

#### Fiscal Year Expenditures - 4 Fund Accounts with Transferability

|                |                  |                  |         |  |
|----------------|------------------|------------------|---------|--|
| Ed             | 5,083,743        |                  |         |  |
| O&M            | 354,620          |                  |         |  |
| Transportation | 490,422          |                  |         |  |
| W. Cash        |                  |                  |         |  |
| Totals         | <b>5,928,785</b> | <b>5,852,663</b> | -76,122 |  |

#### Current Reserve Totals

|                |           |
|----------------|-----------|
| Ed             | 719,174   |
| O&M            | 224,089   |
| Transportation | 166,902   |
| W. Cash        | 771,834   |
| Total          | 1,881,999 |

|                   |           |           |           |  |
|-------------------|-----------|-----------|-----------|--|
| Federal Revenue   | 316,991   |           |           |  |
| Local Tax Money   | 3,496,117 |           |           |  |
| Working Cash Bond | 2,000,000 |           |           |  |
|                   | 7,695,107 | 2,039,555 | 5,655,552 |  |

|                         |           |
|-------------------------|-----------|
| Rev/Exp Diff w/No state | 1,766,322 |
|-------------------------|-----------|

## Information Items

### A. Board of Education Committee Reports

1. Building Committee
2. Education Committee
  - Mr. Ward shared information from the Education Committee meeting, including his visit to second grade classrooms, and follow-up discussion with 2<sup>nd</sup> and 3<sup>rd</sup> grade staff. Mr. Ward shared the concern he has with the current class structure.
3. Executive Committee
4. Finance Committee
5. Negotiations Committees
6. Policy Committee
7. Transportation Committee
8. Alternative Revenue Committee

Action was not required for this agenda item

### B. Administrative Reports

Members of administration shared the following information:

- May 2-6 is Teacher Appreciation Week
- May 18 is 8<sup>th</sup> Grade Graduation
- May 25<sup>th</sup> – School Safety Team meeting (time TBA), staff appreciation lunch
- Math Counts Team for the 2016-2017 School Year
- Addition of “Erin’s Law” as a new Activity Account

### Acknowledgement of Cards and Letters

Action was not required for this agenda item

### Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees

Motion by Mrs. Sikkema (at 8:46 p.m.), seconded by Mr. Strawn, to enter into Executive Session. All present voted yea on a roll call vote.

Motion by Mr. Strawn (at 9:25 p.m.), seconded by Mrs. Sikkema to adjourn the Executive Session meeting and return to Open Session. All present voted yea on a roll call vote.

### Action Taken after Executive Session

Motion by Mrs. Sikkema, seconded by Mr. Strawn, to approve Darrell Lee for the position of part-time custodian. All present voted yea on a roll call vote.

Motion by Mr. Strawn, seconded by Mr. Blundell, to approve the retirement of Tom Koonce, effective at the end of the 2018-2019 school year. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mr. Strawn, to approve the retirement of Val Huser effective June 30, 2016. All present voted yea on a roll call vote.

Motion by Mr. Wernsman, seconded by Mr. Sikkema to approve the following for the summer custodial crew: Dan Herring, Brady Call, Brian Payne, Jackson Ward, Karla Kiesewetter, Logan Kiesewetter, Paula Adams, Ryan Steele, and Darrell Lee. Those voting aye: Wernsman, Blundell, Edwards, Sikkema, Strawn, and Fisher. Those abstaining: Ward. Motion carried.

Motion by Mr. Wernsman, seconded by Mr. Blundell, to approve a 4-week leave-of-absence for Ashley Aman. All present voted yea on a roll call vote.

Motion by Mr. Wernsman, seconded by Mr. Strawn, to approve a 6-week leave-of-absence for Jeanine Hess. All present voted yea on a roll call vote.

Motion by Mr. Strawn, seconded by Mr. Ward, to approve the hire of three new staff for the 2016-2017 school year (one to replace a retirement and two additional staff). All present voted yea on a roll call vote.

Motion by Mr. Ward, seconded by Mr. Blundell, to amend Policy 8:20, "Community Relations: Community use of School Facilities", adding the language, "Specialized Support Personnel" to the beginning of the third paragraph, and change the word, "are" to the words, "may be". The discussed change is pending legal approval of the school attorney. All present voted yea on a roll call vote.

### Adjournment

Motion by Mr. Wernsman, (at 9:34 p.m.), seconded by Mr. Strawn to adjourn the March 17, 2016 meeting of the Board of Education. All present voted yea on a voice vote.

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Bob Fisher  
President

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Jeff Wernsman  
Secretary