

Minutes of the Metamora CCSD #1 Board of Education Meeting of July 16, 2015

The July 16, 2015 meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the Superintendent's Office at Metamora Grade School. Members present: Mr. Blundell (arrived at 7:11 p.m.), Mr. Edwards, Mr. Fisher, Mrs. Sikkema, Mr. Strawn, Mr. Ward, and Mr. Wernsman. Others in attendance included Diane Grebner, Megan Huss, Jennifer Duncan, Metamora Grade School Principal Cathy Costello, and Marty Payne.

Consent Agenda

Motion by Mr. Ward, seconded by Mrs. Sikkema, to approve the consent agenda as presented. All present voted yea on a roll call vote.

Reports from the Public

None

Action Items

A. Discussion and Approval of the following, revised board of education policies:

6:10, "English Language Learners," 6:170, "Title Programs", 6:180, "Extended Instructional Programs," 6:185, "Remote Education Program," 6:190, "Extracurricular and Co-Curricular Activities," 6:191, "Extra-Curricular Activity Scheduling," 6:192, "Practices/Games Held During Vacation Periods," 6:200 "Instructional Arrangements," 6:210, "Instructional Materials," 6:210, "Instructional Materials Selection and Adoption," 6:230, "Library Media Program," 6:235 "Access to Electronic Networks," 6:240, "Field Trips," 6:250, "Community Resource Persons and Volunteers," 6:255, "Assemblies and Ceremonies," 6:260, "Complaints About Curriculum, Instructional Materials, and Programs," 6:261, "Animals in the Classroom," 6:270, "Guidance and Counseling Programs," 6:290, "Homework," 6:300, "Graduation Requirements," 6:330, "Awards and Honors," 6:340, "Student Testing and Assessment," 6:341, "Articulation," 6:342, "Teaching Methods and Lesson Plans," 7:00, "Goals and Objectives," 7:10, "Equal Educational Opportunities," 7:15, "Student and Family Privacy Rights," 7:10, "Harassment of Students Prohibited," 7:30, "Student Assignment and Intra-District Transfer," 7:40, "Non-Public School Students, Including Parochial and Home-Schooled Students," 7:50, "School Admissions and Student Transfers to and from Non-Traditional Schools," 7:50 AP, "Administrative Procedure: School Admission and Student Transfers to and from Non-District Schools," 7:60, "Residence" 7:60 E, "Exhibit: Letter of Residence from Landlord in Lieu of Lease," 7:70, "Attendance and Truancy," 7:80, "Release Time for Religious Instruction/Observance," 7:90, "Release During School Hours," 7:100, "Health Examinations Immunizations and Exclusion of Students," 7:110, "Student Transfers," 7:130, "Student Rights and Responsibilities," 7:140, "Search and Seizure," 7:150, "Agencies and Police Interviews," 7:160, "Student Appearance," 7:170, "Vandalism," 7:180, "Prevention of Bullying, Intimidation, and Harassment,"

7:190, “Student Discipline,” 7:200, “Suspension Procedures,” 7:210, “Expulsion Procedures,” 7:220, “Bus Conduct,” 7:230, “Misconduct by Students with Disabilities,” 7:240, “Conduct Code for Participants in Extracurricular Activities,” 7:250, “Student Support Services,” 7:260, “Exemption from Physical Activity,” 7:270, “Administering Medicine to Students,” 7:275, “Orders to Forgo Life-Sustaining Treatment,” 7:280, “Communicable and Infectious Disease, 7:285, “Food Allergy Management Program,” 7:290, “Adolescent Suicide Awareness And Prevention Programs,” 7:300, “Extracurricular Activities,” 7:301, “Sponsorship And Supervision of Field Trips and After-School Functions,” 7:305, “Student Athlete Concussions and Head Injuries,” 7:305 AP, “Administrative Procedure: Program for Managing Student Athlete Concussions and Head Injuries,” 7:310, “Restrictions on Publications,” 7:325, “Student Fund-Raising Activities,” 7:330, “Student use of Buildings – Equal Access,” 7:340, “Student Records,” and 7:340 AP, “Administrative Procedure, School Student Records”

Motion by Mrs. Sikkema, seconded by Mr. Strawn, to approve the revised policies as presented. All present voted aye on a voice vote.

B. Discussion and Approval of a contract Renewal with Miller, Hall, and Triggs as the School Districts Legal Firm

Motion by Mr. Wernsman, seconded by Mr. Edward to approve the contract renewal at the following rates:

FY15

D. Triggs - \$212.00
Other Partners - \$201.00
Sr. Associates - \$177.00
Jr. Associates - \$151.00

FY16

D. Triggs - \$216.00
Other Partners - \$205.00
Sr. Associates - \$181.00
Jr. Associates - \$154.00

All present voted aye on a roll call vote.

C. Discussion and Approval of the 2015-2016 Metamora Grade School Student Handbook

Motion by Mr. Strawn, seconded by Mr. Wernsman, to approve the handbook as presented. All present voted aye on a roll call vote.

D. Discussion and Approval of Public Access to Executive Session Minutes

Motion by Mr. Strawn, seconded by Mrs. Sikkema, to keep closed those prior executive session minutes that have been determined to remain closed, and to make public the following executive session minutes from the past six months: March 19, 2015, April 16, 2015, and May 21, 2015. All present voted aye on a roll call vote.

Discussion Items

A. Tax Levy Research – Mr. Payne shared that he has sent letters to those property owners in question regarding district location. Two have made comment that they are in Metamora and will correct it with the county officials. Mr. Payne will continue to pursue the matter.

B. Health/Life-Safety Projects – Mr. Payne has met with the architect, and next steps are being taken to address several areas in need of repair. This includes the phone system upgrade, several windows that need to be replaced, the HVAC system in the main office, and a new coating on the front parking lot.

C. Latchkey Rates – the fee for students being picked up after 5:30 p.m. will remain the same for next year; \$3.00 per minute.

D. Health Insurance Rates – Mr. Payne share that the renewal rates, provided by Dean Zobrist, will increase by 4.79% next year. His next step will be to meet with the META and staff.

Action was not required for these agenda items.

Information Items

A. Committee Reports

1. Building Committee
2. Education Committee
3. Executive Committee
4. Finance Committee
5. Negotiations Committee
6. Policy Committee
7. Transportation Committee

B. Administrative Reports

Action was not required for these agenda items

Acknowledgement of Cards and Letters

Action was not required for this agenda item

Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees, and for the Purpose of Collective Negotiation Matters between the Public Body and its Employees

Motion by Mr. Ward (at 7:15 p.m.), seconded by Mr. Blundell, to enter into Executive Session. All present voted yea on a roll call vote.

Motion by Mr. Strawn (at 7:59 p.m.), seconded by Mr. Edwards to adjourn the Executive Session meeting and return to Open Session. All present voted yea on a roll call vote.

Action Taken after Executive Session

Resignations

Motion by Mrs. Sikkema, seconded by Mr. Blundell, to accept the resignation from Heather King. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to accept the resignation from Julia Volz. All present voted yea on a roll call vote.

Employment

Motion by Mr. Wernsman, seconded by Mr. Strawn, to approve the hire of Jenny Micheletti for the position of part-time paraprofessional. All present voted yea on a roll call vote.

Motion by Mr. Strawn, seconded by Mr. Ward, to approve George Oplt for the position of part-time paraprofessional. All present voted yea on a roll call vote.

Motion by Mr. Strawn, seconded by Mr. Blundell, to approve Molly Hawkins for the position of part-time paraprofessional. All present voted yea on a roll call vote.

Motion by Mr. Wernsman, seconded by Mr. Blundell, to approve Daryl Siems as a cafeteria worker. All present voted yea on a roll call vote.

Motion by Mr. Strawn, seconded by Mrs. Sikkema, to approve Erica Phillips as a volunteer, assistant softball coach. All present voted yea on a roll call vote.

Adjournment

Motion by Mr. Strawn, (at 8:03 p.m.), seconded by Mr. Ward to adjourn the July 16, 2015 meeting of the Board of Education. All present voted yea on a voice vote.

Bob Fisher
President

Jeff Wernsman
Secretary