

**Minutes of the Metamora CCSD #1 Board of Education Meeting of June 18, 2015**

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The June 18, 2015 meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the Superintendent's Office at Metamora Grade School. Members present: Mr. Blundell, Mr. Edwards, Mr. Fisher, Mrs. Sikkema, Mr. Strawn, Mr. Ward, and Mr. Wernsman. Others in attendance included Ernie Mansfield, Russ Knoblauch, Jan Holman, Metamora Grade School Principal Cathy Costello, Metamora Grade School Dean of Students Tim Damery, and Marty Payne.

Consent Agenda

Motion by Mr. Edwards, seconded by Mr. Blundell, to approve the consent agenda as presented. All present voted yea on a roll call vote.

Reports from the Public

Ernie Mansfield from Lands Energy presented information regarding the cost of electricity increasing by as much as 32% for the coming year. The district is currently locked in at its current rate until November. Mr. Mansfield indicated that his research regarding the reasons for the increase as well as how he may assist us in budgeting for electricity hasn't resulted in much feedback. He will continue to pursue answers for us. Mr. Mansfield also shared that Illinois Attorney General Lisa Madigan has filed a lawsuit with the federal government to get this stopped.

Action Items

A. Discussion and Approval of Building Liability Insurance for the 2015-2016 Fiscal Year

Motion by Mr. Blundell, seconded by Mrs. Sikkema to approve the renewal of insurance with a \$2,500 deductible, and without the 4% inflation increase. All present voted yea on a roll call vote.

B. Discussion and Approval of School Board Liability Insurance for the 2015-2016 fiscal Year

Motion by Mr. Ward, seconded by Mr. Blundell, to approve the renewal of insurance as presented. All present voted yea on a roll call vote.

C. Discussion and Approval of the first reading of the following, revised board of education policies:

6:10, "English Language Learners," 6:170, "Title Programs", 6:180, "Extended Instructional Programs," 6:185, "Remote Education Program," 6:190, "Extracurricular and Co-Curricular Activities," 6:191, "Extra-Curricular Activity Scheduling," 6:192, "Practices/Games Held During Vacation Periods," 6:200 "Instructional Arrangements," 6:210, "Instructional Materials," 6:210, "Instructional Materials Selection and Adoption,"

6:230, "Library Media Program," 6:235 "Access to Electronic Networks," 6:240, "Field Trips," 6:250, "Community Resource Persons and Volunteers," 6:255, "Assemblies and Ceremonies," 6:260, "Complaints About Curriculum, Instructional Materials, and Programs," 6:261, "Animals in the Classroom," 6:270, "Guidance and Counseling Programs," 6:290, "Homework," 6:300, "Graduation Requirements," 6:330, "Awards and Honors," 6:340, "Student Testing and Assessment," 6:341, "Articulation," 6:342, "Teaching Methods and Lesson Plans," 7:00, "Goals and Objectives," 7:10, "Equal Educational Opportunities," 7:15, "Student and Family Privacy Rights," 7:10, "Harassment of Students Prohibited," 7:30, "Student Assignment and Intra-District Transfer," 7:40, "Non-Public School Students, Including Parochial and Home-Schooled Students," 7:50, "School Admissions and Student Transfers to and from Non-Traditional Schools," 7:50 AP, "Administrative Procedure: School Admission and Student Transfers to and from Non-District Schools," 7:60, "Residence" 7:60 E, "Exhibit: Letter of Residence from Landlord in Lieu of Lease," 7:70, "Attendance and Truancy," 7:80, "Release Time for Religious Instruction/Observance," 7:90, "Release During School Hours," 7:100, "Health Examinations Immunizations and Exclusion of Students," 7:110, "Student Transfers," 7:130, "Student Rights and Responsibilities," 7:140, "Search and Seizure," 7:150, "Agencies and Police Interviews," 7:160, "Student Appearance," 7:170, "Vandalism," 7:180, "Prevention of Bullying, Intimidation, and Harassment," 7:190, "Student Discipline," 7:200, "Suspension Procedures," 7:210, "Expulsion Procedures," 7:220, "Bus Conduct," 7:230, "Misconduct by Students with Disabilities," 7:240, "Conduct Code for Participants in Extracurricular Activities," 7:250, "Student Support Services," 7:260, "Exemption from Physical Activity," 7:270, "Administering Medicine to Students," 7:275, "Orders to Forgo Life-Sustaining Treatment," 7:280, "Communicable and Infectious Disease, 7:285, "Food Allergy Management Program," 7:290, "Adolescent Suicide Awareness And Prevention Programs," 7:300, "Extracurricular Activities," 7:301, "Sponsorship And Supervision of Field Trips and After-School Functions," 7:305, "Student Athlete Concussions and Head Injuries," 7:305 AP, "Administrative Procedure: Program for Managing Student Athlete Concussions and Head Injuries," 7:310, "Restrictions on Publications," 7:325, "Student Fund-Raising Activities," 7:330, "Student use of Buildings – Equal Access," 7:340, "Student Records," and 7:340 AP, "Administrative Procedure, School Student Records"

Motion by Mrs. Sikkema, seconded by Mr. Fisher, to approve the first reading of revised policies as presented. All present voted aye on a voice vote.

#### D. Discussion and Approval of Documents Pertaining to the Annual School Safety Team Meeting

Motion by Mr. Wernsman, seconded by Mr. Blundell to approve the documents as presented. All present voted yea on a roll call vote.

#### E. Discussion and Approval of Milk Bids for the 2015-2016 school year

Motion by Mr. Wernsman, seconded by Mrs. Sikkema to approve the milk bids from Prairie Farms as presented. All present voted yea on a roll call vote.

#### F. Discussion and Approval of a Legally Required Ordinance Adopting the Prevailing Wage

Motion by Mr. Ward, seconded by Mrs. Sikkema, to approve the adoption of the prevailing wage as presented. All present voted yea on a roll call vote.

#### G. Discussion and Approval of Health/Life-Safety Projects

Motion by Mrs. Sikkema, seconded by Mr. Blundell, to approve the use of Health/Life-Safety Funds for a telephone system upgrade, repair of the HVAC System in the main office suite, and of several classroom windows. All present voted yea on a roll call vote.

#### H. Discussion and Approval of the Continued Hazardous/Safe Routes to School

Motion by Mr. Ward, seconded by Mrs. Sikkema to approve the continuation of the Hazardous/Safe routes to school. All present voted yea on a roll call vote.

#### Discussion Items

A. Tax Levy Research – Mr. Payne shared correspondence from the County Clerk regarding properties in question between the Riverview and Metamora Grade School Districts. The question focusing on specific taxing bodies, making sure that our tax payers are paying to us and not Riverview. The information provided indicated that all taxing bodies were appropriately taxed. The BOE directed Mr. Payne to research this further with those specific families in question.

B. 2015-2016 Metamora Grade School Handbook – Mrs. Costello shared the proposed changes for the coming school year. There were a few questions from members of the BOE. Mrs. Costello will research answers to the questions for the July BOE meeting.

#### Information Items

##### A. Committee Reports

1. Building Committee
2. Education Committee
3. Executive Committee
4. Finance Committee
5. Negotiations Committee
6. Policy Committee
7. Transportation Committee

B. Administrative Reports – Mr. Damery shared highlights from the track season, and provided coaching personnel updates. Adam Glaug and Carly Tucker were state champions in track and Drew Damery medaled in an event as well. There were numerous state records broken in track this year

#### Acknowledgement of Cards and Letters

Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees, and for the Purpose of Collective Negotiation Matters between the Public Body and its Employees

Motion by Mrs. Sikkema (at 8:30 p.m.), seconded by Mr. Blundell, to enter into Executive Session. All present voted yea on a roll call vote.

Motion by Mr. Edwards (at 9:12 p.m.), seconded by Mr. Blundell to adjourn the Executive Session meeting and return to Open Session. All present voted yea on a roll call vote.

Action Taken after Executive Session

Resignations

Motion by Mr. Blundell, seconded by Mr. Strawn, to approve the resignation/retirement from Brenda Dennis from her position as an aide and recess monitor. All present voted yea on a roll call vote.

Motion by Mr. Wernsman, seconded by Mr. Sikkema, to approve the resignation from Steve Gorell from his position as 6<sup>th</sup> grade boys' basketball coach. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mrs Sikkema, to approve the resignation from Tim Damery from his position as assistant boys' track coach. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mr. Strawn, to approve the notice of retirement from Jan Holman from her position of bookkeeper, effective November 1, 2017. All present voted yea on a roll call vote.

Employment

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve Chirstine Beavers for the position of cafeteria worker. All present voted yea on a roll call vote.

Motion by Mrs. Sikkema, seconded by Mr. Wernsman, to approve Brittany Call for the position of Latchkey Director. All present voted yea on a roll call vote.

Motion by Mrs. Sikkema, seconded by Mr. Blundell, to approve Deb Barnes for the position of 8<sup>th</sup> grade volleyball coach. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mr. Wernsman, to approve Steve Gorell for the position of 7<sup>th</sup> grade boys' basketball coach. All present voted yea on a roll call vote.

Motion by Mr. Wernsman, seconded by Mrs. Sikkema, to approve Alicia Marshall for the position of assistant girls' basketball coach. All present voted yea on a roll call vote.

Motion by Mr. Ward, seconded by Mr. Wernsman, to approve Jim Guth for the position of volunteer, assistant baseball coach. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mr. Ward, to approve Billy Aman for the position of 6t grade boys' basketball coach. All present voted yea on a roll call vote.

Adjournment

Motion by Mrs. Sikkema (at 9:17 p.m.), seconded by Mr. Ward to adjourn the June 18, 2015 meeting of the Board of Education. All present voted yea on a voice vote.

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Bob Fisher  
President

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Jeff Wernsman  
Secretary