

**Minutes of the Metamora CCSD #1 Board of Education Meeting of October 22, 2014**

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The October 14, 2014 meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the Superintendent's Office at Metamora Grade School. Members present: Mr. Blundell, Mr. Edwards, Mr. Fisher, Mrs. Rauh, Mrs. Sikkema, Mr. Ward, and Mr. Wernsman. Others in attendance included Rick Pope, Diane Grebner, Jason Hohulin, Megan Huss, Melanie Wallace, Jan Holman, Metamora Grade School Principal Cathy Costello, Metamora Grade School Dean of Students Tim Damery, and Marty Payne

Consent Agenda

One correction needed to be made from the September BOE meeting minutes. The current enrollment is 863, not 963. The correction was so noted and corrected.

Motion by Mr. Edwards, seconded by Mr. Ward, to approve the Consent Agenda with noted change to the minutes. All present voted yea on a roll call vote.

Reports from the Public

There were no reports presented from the public

Action Items

Motion by Mr. Ward, seconded by Mr. Blundell, to approve the Fiscal Year, Metamora CCSD #1 Audit and Annual Financial Report. All present voted yea on a roll call vote.

Motion by Mrs. Sikkema, seconded by Mr. Wernsman, to approve the first reading of revisions to the following Board of Education policies:

5:00, "Goals and Objectives", 5:02, "Staff Involvement in Decision Making", 5:03, "Staff Grievances", "5:04, "Public Complaints about Staff", 5:05, "Employee Passes", "5:06, "Meetings and/or Activities Use of District Buildings", 5:07, "Internal Communications – Use of School Materials and Equipment", 5:08, "Orientation Program", 5:10, "Equal Employment Opportunity and Minority Recruitment," 5:10 AP, "Administrative Procedure – Workplace Accommodations for Nursing Mothers", 5:20, "Workplace Harassment Prohibited," 5:30, "Hiring Process and Criteria," 5:35, "Compliance with the Fair Labor Standards Act," 5:40, "Communicable and Chronic Infectious Disease," 5:50, "Drug and Alcohol-Free Workplace; Tobacco Prohibited," 5:60, "Expenses", 5:60 E – "Exhibit – Employee Travel Expense Voucher," 5:70, "Religious Holidays," 5:80, "Court Duty," 5:90, "Abused and Neglected Child Reporting," 5:100, "Staff Development Program"

All presents voted aye on a roll call vote, with suggested changes to 5:10, "Equal Opportunity Employment and Minority Recruitment," and to 5:20, "Workplace Harassment Prohibited"

## Discussion Items

### Continued Contractual Agreement with the Illinois Fuel Consortium

The district has not yet received information regarding the consortium for the coming year. This agenda item was tabled.

## Joint Board of Education Meeting

Mr. Payne shared the final agenda as developed by Metamora High School. Mr. Payne also shared that he would be leading the discussion on Shared Services with the goal of Cutting Costs. He asked for Board input on any thoughts or ideas they may have in leading the discussion. The meeting is scheduled for Monday, November 3, 2014.

## Information Items

### A. Committee Reports

#### 1. Building Committee – did not meet

While the building committee did not meet, Mr. Payne shared information with the Board regarding the cost of Natural Gas, and the potential for additional savings. Mr. Fisher continued with the discussion, adding that the district needs to act if there is true savings, if not, then he would recommend that we remain patient, but have ongoing communication with our provider.

Motion by Mr. Edwards, seconded by Mr. Wernsman, to lock in the same or lower rates for an additional 30% volume. If the rates are not the same or lower, then no changes will be made. All present voted yea on a roll call vote.

2. Education Committee – did not meet
3. Executive Committee – discussion tabled until executive session
4. Finance Committee – did not meet
5. Negotiations Committee – discussion tabled until executive session
6. Policy Committee – continues to meet on a monthly basis. The next scheduled meeting is Wednesday, October 29, 2014 at 6:00 p.m.

## 7. Transportation Committee

Jeff Wernsman, Transportation Committee Chair, lead the discussion from the last committee meeting. The district owns three buses, two of which are beginning to have substantial cost for repair. This is due primarily to the age of the buses. Several scenarios were discussed for addressing the problem ranging from doing nothing but paying for repairs, to eliminating both buses and leasing two new ones. Mr. Payne shared information from the Transportation Fund Account, searching for ways within the budget to pay for the new leases. There were sufficient financial findings that will cover the cost.

Motion by Edwards, seconded by Mr. Ward, to replace both buses with a one-year lease. All present voted yea on a roll call vote.

- B. Principal's Report
- C. Dean of Student's Report
- D. Athletic Director's Report

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve the Butch's Pizza as a fund raiser for the cheerleaders. All present voted yea on a roll call vote.

Motion by Mr. Edwards, seconded by Mrs. Sikkema, to set the rate of compensation for workers at athletic competitions at \$25.00 for two games. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mr. Wernsman, to approve the request for gym use by Craig Tucker. Mr. Tucker must show proof of insurance. All present voted yea on a roll call vote.

- E. Superintendent's Report

Action was not required for this agenda item.

### Acknowledgement of Cards and Letters

Mr. Payne distributed several cards and letters that had been submitted.

### Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees, and for the Purpose of Collective Negotiation Matters between the Public Body and its Employees

Motion by Mr. Wernsman (at 8:02 p.m.), seconded by Mrs. Sikkema, to enter into Executive Session. All present voted yea on a roll call vote.

Motion by Mr. Blundell (at 8:22 p.m.), seconded by Mrs. Sikkema to adjourn the Executive Session meeting and return to Open Session. All present voted yea on a roll call vote.

#### Action Taken after Executive Session

##### Employment

Motion by Mr. Edwards, seconded by Mr. Wernsman, to approve the resignation from Coty DeLap from his position as 6<sup>th</sup> grad boys' basketball coach. All present voted yea on a roll call vote.

Motion by Mrs. Rauh, seconded by Mrs. Sikkema, to approve the resignation from Galyn Cansino from her position as Dance Coach at the close of the 2014-2015 season. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve the hire of Leah Terbush as an afternoon Latchkey employee. All present voted yea on a roll call vote.

Motion by Mr. Wernsman, seconded by Mr. Blundell, to approve the hire of Ron Kiefner as a substitute bus driver, pending the results of background checks. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve the rate of compensation for the members of administration as discussed in executive session. All present voted yea on a roll call vote.

#### Other Action Taken after the Executive Session Meeting

##### Adjournment

Motion by Mr. Edwards (at 8:26 p.m.), seconded by Mr. Ward, to adjourn the October 22, 2014 meeting of the Board of Education. All present voted yea on a voice vote.

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Bob Fisher  
President

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Debbie Rauh  
Secretary