

**Minutes of the Metamora CCSD #1 Board of Education Meeting of September 23, 2014**

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The September 23, 2014 meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the Superintendent's Office at Metamora Grade School. Members present: Mr. Blundell, Mr. Edwards, Mr. Fisher, Mrs. Rauh, Mrs. Sikkema, Mr. Ward, and Mr. Wernsman. Others in attendance included Theresa Parks, Jan Holman, Rick Pope, Metamora Grade School Principal Cathy Costello, Metamora Grade School Dean of Students Tim Damery, and Marty Payne

Consent Agenda

Motion by Mr. Wernsman, seconded by Mr. Edwards, to approve the Consent Agenda as presented. All present voted yea on a roll call vote.

Reports from the Public

Theresa Parks shared her appreciation for her son's opportunity to be employed at MGS, for the opportunity her daughter had to do an internship at MGS, and to share information on a parent group being formed with the Woodford County Special Education Association. On December 1, there will be a program, at the Christian Union Church, that will be open to the public.

Public Hearing on the Fiscal Year 2015, Metamora CCSD #1 Budget

Motion by Mrs. Rauh (at 7:11 p.m.), seconded by Mrs. Sikkema, to open the public hearing. All present voted yea on a roll call vote.

Mr. Payne presented information on the budget, sharing that it had been created underestimating revenue and overestimating expenditures, based on uncertainties over the coming year. The Board discussed the need to have more of an exact budget to better show the true financial picture of the district. As the fiscal year moves forward, a more accurate picture will be presented to the Board.

Motion by Mr. Ward (at 7:28 p.m.) seconded by Mr. Blundell, to adjourn the public hearing and to return to the normally scheduled, September meeting. All present voted yea on a roll call vote,

Action Items

A. Motion by Mrs. Rauh, seconded by Mr. Ward, to approve the budget as presented. All present voted yea on a roll call vote.

B. Motion by Mr. Wernsman, seconded by Mrs. Sikkema, to approve the report of the annual recognition of schools. All present voted yea on a roll call vote.

C. Discussion and Approval of amended Board of Education policy, 5:330, “Education Support Personnel”

This agenda item was tabled until after the executive session meeting.

D. Motion by Mr. Wernsman, seconded by Mr. Blundell, to approve a new Activity Account, “SASS”. All present voted yea on a roll call vote.

E. Motion by Mr. Edwards, seconded by Mr. Ward to approve seeking RFP’s for buses. All present voted yea on a roll call vote.

#### Discussion Items

A. Strategic Planning – the Board had brief discussion and has given consensus for Mr. Payne to begin drafting an outline for a strategic planning process. This will be further discussed and developed in the spring of 2015.

B. Joint Board of Education Meeting – on Monday, November 3, 2014, Metamora High School will host a joint Board of Education meeting among those elementary districts that feed into the high school, as well as the high school Board of Education. An agenda item that has been presented for discussion is “Shared Services” among the districts with the goal of cutting costs.

#### Information Items

##### A. Committee Reports

###### 1. Building Committee – did not meet

Mr. Payne presented information on a proposed contract renewal from the Atlas Supply Company. The contract is for custodial supplies. Mr. Payne presented a cost analysis based on current prices and use of commodity. If commodity use were to remain the same, the revised cost would be an additional \$568.00, or a 4% increase. The cost structure would remain fixed over the life of the two-year contract renewal. Motion by Mr. Edwards, seconded by Mr. Blundell to renew the contract as presented. All present voted yea on a roll call vote.

###### 2. Education Committee – did not meet

###### 3. Executive Committee – did not meet

###### 4. Finance Committee – did not meet

###### 5. Negotiations Committee – discussion tabled until executive session

###### 6. Policy Committee – continues to meet on a monthly basis, with continued readings and recommendations to the Board of Education. Further discussion has been tabled for the executive session meeting.

7. Transportation Committee – with the need to review both new lease proposals, and to study the cost analysis of the deteriorating condition of the district-owned buses, the Transportation Committee will schedule a meeting for the near future.

B. Principal's Report – Mrs. Costello presented the following information in her report:

1. The junior high science teachers are meeting with high school teachers for transition and articulation purposes
2. She is seeking a grant from Lowe's for a shelter at the north end of the sidewalk. This is the location that the majority of our "car riders" are dropped off in the morning and picked up after school
3. The most recent test score results have 75% of our students either meeting or exceeding the state average.

C. Dean of Student's Report – Mr. Damery shared the following information in his report:

1. Discipline report for August, 2014
2. Activities that MGS is taking toward bullying prevention, and that October is "National Bullying Awareness Month"
3. Minor changes that have been made the Intergovernmental Agreement with the Metamora Park Board

D. Athletic Director's Report – the highlight was the letter of appreciation provided for the baseball coaches, sharing that MGS should be proud of such outstanding role models for our athletes

E. Superintendent's Report – Mr. Payne presented the following information in his report:

1. Current enrollment at 863
2. Out of the 774 schools listed in a state ranking report, MGS ranked 74<sup>th</sup>, placing them in the top 10% of the state
3. On Wednesday, October 15, Metamora High School will host the play, *Principal Principle*. Mr. Payne made available complimentary tickets to the performance. The show will begin at 7:00 p.m.
4. A letter of appreciation for Mrs. Holman from the Washington School District #52 as they have had the need to transition a new bookkeeper.

Action was not required for this agenda item.

#### Acknowledgement of Cards and Letters

Mr. Payne shared a card of appreciation from Mrs. LeMasters

Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees, and for the Purpose of Collective Negotiation Matters between the Public Body and its Employees

Motion by Mr. Edwards (at 8:17 p.m.), seconded by Mr. Ward, to enter into Executive Session. All present voted yea on a roll call vote.

Motion by Mrs. Wernsman (at 9:57 p.m.), seconded by Mr. Blundell to adjourn the Executive Session meeting and return to Open Session. All present voted yea on a roll call vote.

Action Taken after Executive Session

Employment

Motion by Mr. Fisher, seconded by Mrs. Sikkema, to accept the resignation/retirement of Paulette Stalter at the close of the 2014-2015 school year. All present voted yea on a roll call vote.

Motion by Mr. Ward, seconded by Mr. Blundell, to accept the resignation/retirement from Ann Marie Markle at the close of the 2014-2015 school year. All present voted yea on a roll call vote.

Motion by Mrs. Sikkema, seconded by Mr. Blundell, to approve the hire of Julia Volz as a morning latchkey worker. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mr. Wernsman, to approve Marlene Margherio as a cafeteria worker. All present voted yea on a roll call vote.

Motion by Mrs. Sikkema, seconded Mr. Wernsman, to approve Cory Hill for the position of 7<sup>th</sup> grade girls' basketball coach. All present voted yea on a roll call vote.

Motion by Mrs. Rauh, seconded by Mr. Blundell to approve the cost limit of \$500.00 per month for all non-certified personnel who have more than single coverage health insurance. All present voted yea on a roll call vote.

Motion by Mrs. Sikkema, seconded by Mr. Wernsman, to approve the rate of compensation for non-certified personnel as discussed in executive session. All present voted yea on a roll call vote.

Negotiated Contact between the Metamora CCSD #1 Board of Education and the Metamora Elementary Teachers' Association

Motion by Mr. Ward, seconded by Mr. Blundell, to approve the negotiated contract as presented. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mrs. Sikkema to amend Board of Education Policy 5:330, "Education Support Personnel". Specifically, the current health insurance benefits for those non-certified employees hired before December 1, 2004, will terminate at the end of the day, December 31, 2014. As of January 1, 2015, they will have the same options of health care coverage as all other district personnel.

Other Action Taken after the Executive Session Meeting

Adjournment

Motion by Mr. Wernsman (at 10:03 p.m.), seconded by Mr. Blundell, to adjourn the September 23, 2014 meeting of the Board of Education. All present voted yea on a voice vote.

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Bob Fisher  
President

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Debbie Rauh  
Secretary