

**Minutes of the Metamora CCSD #1 Board of Education Meeting of August 19, 2014**

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The August 19, 2014 meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the Superintendent's Office at Metamora Grade School. Members present: Mr. Blundell, Mr. Edwards, Mr. Fisher, Mrs. Rauh, Mrs. Sikkema, Mr. Ward, and Mr. Wernsman. Others in attendance included Jan Holman, Rick Pope, Gene Farquer, Metamora Grade School Principal Cathy Costello, Metamora Grade School Dean of Students Tim Damery, and Marty Payne

Consent Agenda

Motion by Mr. Ward, seconded by Mr. Wernsman, to approve the Consent Agenda as presented. All present voted yea on a roll call vote.

Reports from the Public

There were no reports presented from the public

Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees

Motion by Mr. Ward (at 7:03 p.m.), seconded by Mrs. Sikkema, to enter into executive session. All present voted aye on a roll call vote,

Motion by Mr. Wernsman (at 7:22 p.m.), seconded by Mrs. Sikkema, to adjourn the executive session meeting and to return to open session. All present voted yea on a roll call vote.

Action Items

Motion by Mrs. Rauh, seconded by Mr. Blundell, to approve the Tentative, Fiscal Year 2015, Metamora CCSD #1 Budget. All present voted yea on a roll call vote.

Motion by Mr. Wernsman seconded by Mr. Ward, to approve Tuesday, September 23, 2014, at Metamora Grade School for a public hearing regarding the Fiscal Year 2015 Budget. All present voted yea on a roll call vote.

Motion by Mr. Ward, seconded by Mr. Blundell to approve a contract with Ted Blunier for snow removal. All present voted yea on a roll call vote.

Motion by Mr. Wernsman, seconded by Mrs. Sikkema, to approve the following Board of Education Policies:

Discussion and Approval of Revised Board of Education Policies, Under Section Four, Operational Services, 4:100, "Insurance Management," 4:110, "Transportation," 4:110 AP1, "Administrative Procedure – School Bus Post-Accident Checklist," 4:110 AP2, "Administrative Procedure – Bus Driver Communication Devices, Pre-Trip and Post-Trip Inspection and Bus Driving Comments," 4:120, "Food Services," 4:130, "Free and Reduced-Price Food Services," 4:140, "Waiver of Student Fees," 4:150, "Facility Management and Building Programs," 4:160, "Environmental Quality of Buildings and Grounds" 4:170, "Safety," 4:170 AP1, "Administrative Procedure – Comprehensive Safety and Crisis Plan," 4:170 AP2, "Administrative Procedure – Criminal Notification Laws" 4:180, "Pandemic Preparedness"

All present voted yea on a roll call vote.

Motion by Mr. Ward, seconded by Mr. Wernsman, to approve the Metamora Grade School, School Improvement Plan and the Internal Review Plan. All present voted yea on a roll call vote.

Motion by Mr. Wernsman, seconded by Mr. Ward, to approve an intergovernmental agreement with the Metamora Park District. All present voted yea on a roll call vote.

#### Discussion Items

Motion by Mr. Wernsman, seconded by Mr. Blundell, to no longer transport non-reimbursable Pre-Kindergarten students, effective immediately. All present voted yea on a roll call vote.

Motion by Mr. Ward, seconded by Mr. Edwards, to approve the use of the building before school to a voluntary Bible study from Great Oaks Church. All present voted yea on a roll call vote.

Motion by Mr. Wernsman, seconded by Mr. Blundell, to purchase three hand-held radios with accessories at a cost of \$825.00. All present voted yea on a roll call vote,

## Information Items

### A. Committee Reports

1. Building Committee – did not meet
2. Education Committee – did not meet
3. Executive Committee – did not meet
4. Finance Committee – did not meet
5. Negotiations Committee – discussion tabled until executive session
6. Policy Committee – continues to meet on a monthly basis, with continued readings and recommendations to the Board of Education
7. Transportation Committee – the committee had a meeting on Tuesday, July 22, and discussed the lease cycle for the coming year. More information will be presented to the Board during the October Board meeting.

### E. Superintendent's Report

Action was not required for this agenda item.

## Acknowledgement of Cards and Letters

There were neither cards nor letters to share at the meeting

## Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees, and for the Purpose of Collective Negotiation Matters between the Public Body and its Employees

Motion by Mr. Edwards (at 7:53 p.m.), seconded by Mrs. Sikkema, to enter into Executive Session. All present voted yea on a roll call vote.

Motion by Mrs. Rauh (at 8:20 p.m.), seconded by Mrs. Sikkema to adjourn the Executive Session meeting and return to Open Session. All present voted yea on a roll call vote.

## Action Taken after Executive Session

### Employment

Motion by Mr. Wernsman, seconded by Mr. Edwards to accept the resignation from Kris Tyler from her position of librarian. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mr. Ward to accept the resignation from Lyndsey Glaub from her position of girls track coach. All present voted yea on a roll call vote.

Motion by Mrs. Rauh, seconded by Mr. Edwards, to accept the resignation from Lisa Anderson from her position of aide. All present voted yea on a roll call vote.

Motion by Mrs. Sikkema, seconded by Mr. Blundell, to approve the hire of Geni Jacobs for the position of librarian. All present voted yea on a roll call vote.

Motion by Mr. Ward, seconded by Mr. Wernsman, to approve the hire of Deanne Trentman for the position of part-time aide. All present voted yea on a roll call vote.

Motion by Mr. Ward, seconded by Mrs. Sikkema, to approve the hire of Marnin Humphrey for the position of part-time reading teacher (2013-2014 year only). All present voted yea on a roll call vote.

Motion by Mr. Ward, seconded by Mrs. Rauh, to approve Marci Murray as a latchkey employee. All present voted yea on a roll call vote.

Motion by Mr. Wernsman, seconded by Mr. Blundell, to allow Linda Noll, night custodian, to work from 3:30 to 8:20 pm for her custodial duties. All present voted yea on a roll call vote.

#### Other Action Taken after the Executive Session Meeting

A special meeting has been scheduled for Friday, August 22, 2014 at 2:00 pm, for the purpose of collective bargaining matters.

#### Adjournment

Motion by Mr. Blundell (at 8:25 p.m.), seconded by Mrs. Sikkema, to adjourn the August 19, 2014 meeting of the Board of Education. All present voted yea on a voice vote.

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Bob Fisher  
President

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Debbie Rauh  
Secretary