

Minutes of the Metamora CCSD #1 Board of Education Meeting of June 19, 2014

The June 19, 2014 meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the Superintendent's Office at Metamora Grade School. Members present: Mr. Blundell (arrived at 7:02 p.m.), Mr. Fisher, Mrs. Rauh, Mrs. Sikkema, and Mr. Wernsman. Others in attendance included Jan Holman, Metamora Grade School Principal Cathy Costello, Metamora Grade School Dean of Students Tim Damery, and Marty Payne

Consent Agenda

Motion by Mr. Wernsman, seconded by Mrs. Sikkema, to approve the Consent Agenda as presented. All present voted yea on a roll call vote.

Reports from the Public

There were no reports given from the public.

Public Hearing for an Amended Fiscal Year 2014, Metamora CCSD #1 Budget

Motion by Mrs. Rauh, seconded by Mrs. Sikkema, to adjourn the June meeting for the purpose of a public hearing. All present voted yea on a roll call vote.

Mr. Payne shared that the tentative amended budget had not changed since it was approved at the April, 2014 meeting. The need to amend the budget comes from the district's receiving of a state matching grant, resulting in both added revenue and expenditures.

There weren't any question or comments from either the public or the Board of Education.

Motion by Mr. Blundell, seconded by Mr. Fisher, to adjourn the public hearing and to return to the scheduled meeting of the Board of Education.

Action Items

Motion to approve lease payment for the upcoming bus leases for the 2015 year.

Motion by Mr. Wernsman, seconded by Mr. Blundell, to approve the payment as recommended. All present voted yea on a roll call vote.

Consideration and approval of Amended Metamora CCSD #1, Fiscal Year 2014 Budget

Motion by Mr. Fisher, seconded by Mr. Wernsman, to approve the amended budget as presented. All present voted yea on a roll call vote.

Discussion and Approval of the First Reading of Revised Board of Education Policies, Under Section Four, Operational Services: 4:10, “Fiscal and Business Management,” 4:15, “Identity Protection,” 4:15 E1, “Exhibit – Letter to Employees Protecting the Privacy of Social Security Numbers,” 4:15 E2, “Exhibit – Statement of Purpose for Collecting Social Security Numbers,” 4:15 E3, “Exhibit – Statement for Employees Manual or District Website Describing the District’s Purpose for Collecting Social Security Numbers,” 4:20, “Fund Balances,” 4:30, “Revenue and Investments,” 4:40, “Incurring Debt, 4:45, “Insufficient Fund Checks and Debt Recovery,” 4:45 AP, “Administrative Procedure – Insufficient Fund Checks,” 4:50, “Payment Procedures,” 4:55, “Use of Credit and Procurement Cards” 4:60, “Purchases and Contracts,” 4:70, “Resource Conservation” 4:70 AP, “Administrative Procedure – Resource Conservation,” 4:80, “Accounting and Audits,” 4:90, “Activity Funds”

Motion by Mrs. Sikkema, seconded by Mrs. Rauh, to approve the first reading as presented. All present voted yea on a roll call vote.

Discussion and Approval of School Legal Liability Insurance

Motion by Mr. Rauh, seconded by Mr. Blundell, to approve the renewal with Country Insurance. All present voted yea on a roll call vote.

Discussion and Approval of School Board Liability Insurance.

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve the renewal with Country Insurance. All present voted yea on a roll call vote.

Discussion and Approval of a bid to repair blacktop

Motion by Mr. Blundell, seconded by Mr. Wernsman, to allow the superintendent to approve Base Bid A (as presented by the Architectural Firm of Kenyon and Associates), and for the striping of the front parking lot. All present voted yea on a roll call vote.

Discussion and Approval of Documents Pertaining to the Annual School Safety Team

The BOE discusses the continued need to find the safest plan in the event of a tornado. Motion by Mrs. Rauh, seconded by Mrs. Sikkema, to approve the documents as presented. All present voted yea on a roll call vote.

Discussion and approval of milk/dairy bids for the 2014-2015 school year.

Motion by Mr. Blundell, seconded by Mr. Fisher, to approve the bid from Prairie Farms Dairy. All present voted yea on a roll call vote.

Discussion and Approval of the legally required ordinance approve the prevailing wage.

Motion by Mrs. Rauh, seconded by Mrs. Sikkema, to approve the ordinance as presented. All present voted yea on a roll call vote.

Discussion Items

There were no items for discussion

Information Items

A. Committee Reports

1. Building Committee – did not meet
2. Education Committee – did not meet
3. Executive Committee – did not meet
4. Finance Committee – did not meet
5. Negotiations Committee – discussion tabled until executive session
6. Policy Committee – continues to meet on a monthly basis, with continued Readings and recommendations to the Board of Education
7. Transportation Committee – did not meet, but scheduled a meeting for Monday, July 21.

B. Principal's Report

C. Dean of Student's Report

D. Athletic Director's Report

E. Superintendent's Report

Mr. Payne shared that Metamora Grade School has been chosen as the recipient of the IESA Division Sportsmanship Award.

Action was not required for this agenda item.

Acknowledgement of Cards and Letters

Mr. Payne shared several cards of appreciation with the Board of Education

Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees, and for the Purpose of Collective Negotiation Matters between the Public Body and its Employees

Motion by Mr. Blundell (at 7:34 p.m.), seconded by Mrs. Sikkema, to enter into Executive Session. All present voted yea on a roll call vote.

Motion by Mr. Wernsman (at 7:55 p.m.), seconded by Mr. Blundell to adjourn the Executive Session meeting and return to Open Session. All present voted yea on a roll call vote.

Action Taken after Executive Session

Employment

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve the resignation from Lindsey Glaub from her position as an aide. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve the resignation from Deb Turner from her position as an aide. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mrs. Rauh, to approve the resignation from Marsha Brown from her position as .5 Speech coach. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve the retirement of Joe Ringenberg from his position as bus driver. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve Dylan Mullins as a summer worker. All present voted yea on a roll call vote.

Motion by Mr. Blundell, seconded by Mrs. Rauh, to approve the resignation from Kelli Gatton from her position as Latchkey Director. All present voted yea on a roll call vote.

Adjournment

Motion by Mr. Blundell (at 7:57 p.m.), seconded by Mr. Wernsman, to adjourn the June 19, 2014 meeting of the Board of Education. All present voted yea on a voice vote.

Bob Fisher
President

Debbie Rauh
Secretary