

## **Minutes of the Metamora CCSD #1 Board of Education Meeting of November 19, 2013**

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The November 19, 2013 meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:01 p.m. in the Superintendent's Office at Metamora Grade School. Members present: Mr. Blundell, Mr. Edwards (arrived at 7:11 p.m.), Mr. Fisher, Mrs. Sikkema, Mr. Ward, and Mr. Wernsman. Others in attendance included Metamora Grade School Principal Cathy Costello, Dean of Students Tim Damery, Rick Pope, Jan Holman, Paul Weber, Diane Grebner, Paulette Stalter, Kris Tyler, Lance Lelm, and Superintendent Marty Payne.

### Consent Agenda

Motion by Mr. Blundell, seconded by Mrs. Sikkema, to approve the Consent Agenda as presented. All present voted yea on a roll call vote.

### Reports from the Public

No reports were given

### Public Hearing for the Purpose of Public School Holiday Waivers

Motion by Mr. Wernsman (7:06 p.m.), seconded by Mr. Blundell, to adjourn the meeting of the Board of Education for the Purpose of a Public Hearing regarding the Waiver of Public School Holidays. All present voted yea on a roll call vote.

Mr. Payne explained that the process for approving a waiver for public school holidays has changed, becoming a much easier process. For a waiver to be approved, it simply takes local Board of Education approval. Once approved by the Board of Education, the waiver is good for life. The public school holidays that can be waived include, in chronological order, Martin Luther King, Abraham Lincoln, Casimir Pulaski, Columbus, and Veterans' Day. The recommendation from both the Illinois State Board of Education and the Regional Office of Education, is for the School Board to approve the waiver of all five holidays. Metamora Grade School has traditionally waived both Lincoln's Birthday and Casimir Pulaski Day.

Time was provided for both the members of the Board of Education and others in attendance to ask questions regarding the waiver process. No questions were asked.

Motion by Mr. Wernsman (at 7:08 p.m.), seconded by Mrs. Sikkema to adjourn the Public Hearing. All present voted yea on a roll call vote.

### Return to the Open Session Meeting

Motion by Mr. Ward (7:09 p.m.), seconded by Mr. Fisher to return to the open session meeting. All present voted yea on a roll call vote.

## Action Items

### A. Discussion and Approval of a Waiver of Selected Public School Holidays

Motion by Mr. Fisher, seconded by Mr. Wernsman, to approve the ability to waive the following public school holidays: Martin Luther King, Abraham Lincoln, Casimir Pulaski, Columbus Day, and Veterans' Day. All present voted yea on a roll call vote.

### B. Discussion and Approval of of revised Board of Education policies, 1:10, "School District Legal Status," 1:120, "District Organization, Operations, and Cooperative Agreements," and 1:30, "School District Philosophy"

Mr. Payne provided final information on the proposed, revised district policy.

Motion by Mr. Ward, seconded by Mr. Wernsman, to approve the policy revisions. All present voted yea on a voice vote.

### C. Discussion and Approval of a Tentative, Metamora CCSD #1, 2013 Tax Levy

Mr. Payne presented financial data regarding school district revenues sources, the basics of how a tax levy is developed, legal aspects of the levy, and the proposal for this year's levy. The 2013 tentative levy shows an increase in revenue of 4.97%

Motion by Mr. Fisher, seconded by Mr. Wernsman, to approve the Metamora CCSD #1, Tentative 2013 Tax Levy as presented. All present voted yea on a roll call vote.

### D. Set the Time, Date, and Location for a Truth-in-Taxation Public Hearing Regarding the Metamora CCSD #1, 2013 Tax Levy.

Motion by Mrs. Sikkema, seconded by Mr. Wernsman, to approve Thursday, December 12, 2013, at 7:00 p.m. at Metamora Grade School for a Truth-in-Taxation Public Hearing regarding the Metamora CCSD #1 Tax Levy. All present voted yea on a roll call vote.

### E. Discussion and Approval of the Creation of Activity Accounts for both the Newspaper and the Lego League

Motion by Mrs. Sikkema, seconded by Mr. Ward, to approve the request as presented. All present voted yea on a roll call vote.

- F. . Discussion and Approval of the First Reading of Revised Board of Education Policies: 2:10, “School District Governance,” 2:20, “Powers and Duties of the School Board,” 2:20-E, “Exhibit – Waiver and Modification Resource Guide,” 2:30, “School District Elections,” 2:40, “Board Member Qualifications,” 2:50, “Board Member Term of Office,” 2:60, “Board Member Removal from Office,” 2:70, “Vacancies on the School Board – Filling Vacancies”, 2:80, “Board Member Oath and Conduct,” 2:80-E, “Exhibit – Board Member Code of Conduct,” 2:100, “Board Member Conflict of Interest,” 2:105, “Ethics and Gift Ban”, 2:110, “Qualifications, Term, and Duties of Board Officers,” 2:120, “Board Member Development,” 2:125, “Board Member Expenses,” 2:130, “Board-Superintendent Relationship,” and 2:140, “Communications to and from the Board

This agenda item was tabled until the December meeting of the Board of Education

### Discussion Items

#### A. Technology Upgrade

Paul Weber, Technology Director, presented information regarding both the technology needs with the PARCC Assessment (Common Core Standards), as well as the need to upgrade our security camera system. The discussion of the PARRC assessment includes the potential purchase of both computers (\$47,547.38) as well as wiring upgrades (\$22,615.62).

The security camera upgrade includes both the server and the cameras. Several options were proposed ranging from replacing only server (\$14,947), to replacing the entire system with additional cameras. While there are several components to the complete upgrade, the estimated, combined total comes to \$98,191.31. Mr. Payne informed the Board that he is working on a Maintenance Grant from the Illinois State Board of Education that would provide for matching funds for the project.

Motion by Mr. Wernsman, seconded by Mr. Fisher, to approve the option that provides for the complete upgrade (estimated \$98,191.31), pending the approval of the matching grant. Mr. Payne will report to the Board once he learns the grant application’s final status. At that point the Board will take the necessary next steps. All present voted yea on a roll call vote.

#### B. Development of an Additional Lego League Club

Kris Tyler, MGS Librarian and Lego League Coach, presented the request, allowing for an additional Lego League “Club” for younger MGS students. If approved, the club would require the \$25.00 participation fee.

Motion by Mr. Wernsman, seconded by Mrs. Sikkema, to approve the club, with a \$25.00 participation fee. All present voted yea on a roll call vote.

### C. Board of Education Convention

Mr. Payne provided convention information to those who will be attending this year. The request was made of those members not attending, to review the IASB website/conference breakout sessions, and to provide feedback to Mr. Payne on any sessions they believe have merit in attending. Members attending the convention will make a brief presentation of the sessions attended as part of the December Board of Education meeting.

#### Information Items

##### A. Committee Reports

1. Building Committee – did not meet
2. Education Committee – did not meet
3. Executive Committee – did not meet
4. Finance Committee – did not meet
5. Negotiations Committee – tabled until executive session
6. Policy Committee – has had the need to cancel the November 20, 2013 meeting
7. Transportation Committee – did not meet

##### B. Principal's Report

##### C. Dean of Student's Report

##### D. Athletic Director's Report

##### E. Superintendent's Report

#### Acknowledgement of Cards and Letters

Mr. Payne distributed a few cards of appreciation that had been submitted to the Board of Education, Faculty and Staff

#### Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees and for the Purpose of Collective Negotiation Matters between the Public Body and its Employees

Motion by Mr. Fisher (8:32 p.m.), seconded by Mr. Ward to enter into executive session. All present voted yea on a roll call vote.

Motion by Mr. Ward (9:06 p.m.), seconded by Mr. Wernsman, to adjourn the executive session meeting and to return to open session. All present voted yea on a roll call vote.

Action Taken after Executive Session

Employment

Motion by Mr. Wernsman, seconded by Mr. Blundell, to approve a request for a leave of absence from Amanda Peck. All present voted yea on a roll call vote.

Motion by Mr. Edwards, seconded by Mr. Blundell, to approve the resignation from Mallory Schlink from her position of assistant track coach. All present voted yea on a roll call vote.

Adjourn

Motion by Mrs. Sikkema (at 9:08 p.m.) seconded by Mr. Wernsman, to adjourn the November 19, 2013 meeting of the Metamora CCSD #1 Board of Education. All present voted yea on a voice vote.

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Robert Fisher  
President

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Deborah Rauh  
Secretary