

## **Minutes of the Metamora CCSD #1 Board of Education Meeting of September 19, 2013**

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The September 19, 2013 meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the Superintendent's Office at Metamora Grade School. Members present: Mr. Blundell, Mr. Edwards, Mr. Fisher, Mrs. Rauh, Mrs. Sikkema, Mr. Ward, and Mr. Wernsman. Others in attendance included Metamora Grade School Principal Cathy Costello, Dean of Students Tim Damery, Gene Farquer, Rick Pope, Donna Wernsman, Wendy Vogel, Erin Foster, Jan Holman, and Superintendent Marty Payne.

### Consent Agenda

Motion by Mr. Edwards, seconded by Mr. Wernsman, to approve the Consent Agenda as presented. All present voted yea on a roll call vote.

### Reports from the Public

No reports were given

### Executive Session

Motion by Mr. Edwards (at 7:13 p.m.), seconded by Mrs. Sikkema, to go into executive session for the purpose of appointment, employment, compensation, performance, discipline, or dismissal of specific employees. All present voted yea on a roll call vote.

Motion by Mr. Ward (at 7:29 p.m.), seconded by Mrs. Sikkema, to adjourn the executive session meeting and return to opens session. All present voted yea on a roll call vote.

### Public Hearing on the Fiscal Year 2114, Metamora CCSD #1 Budget

Motion by Mr. Wernsman (at 7:30 p.m.), seconded by Mrs. Rauh, to adjourn the meeting for the purpose of a public hearing regarding the Metamora CCSD #1, Fiscal Year 2014 Budget. All present voted yea on a roll call vote.

Mr. Payne presented information on the budget, with very few changes to report since the adoption of the tentative budget. There was one small change to the Education Fund (Fund 10), resulting in roughly \$5,000 less expenditures. The change comes from the upgrade of Internet capacity in the district, minus the revenue from e-rate.

There were no further questions regarding he budget.

Motion by Mrs. Rauh (at 7:37 p.m.), seconded by Mr. Edwards, to adjourn the public hearing. All present voted yea on a roll call vote.

### Return to the Open Session Meeting

Motion by Mrs. Rauh (at 7:37 p.m.), seconded by Mr. Edwards, to return to the open session meeting. All present voted yea on a roll call vote.

### Action Items

#### A. Discussion and Approval of the Fiscal Year 2014, Metamora CCSD #1 Budget

Motion by Mr. Wernsman, seconded by Mrs. Rauh, to approve the budget as presented. All present voted yea on a roll call vote.

#### B. Consideration and Approval of the Annual (2013-2014) Application for the Recognition of Schools

The Recognition of Schools is the report filed by school districts regarding the proper certification of those employed as paraprofessionals. Mr. Payne reported that all of the district's paraprofessionals have the necessary certifications.

Motion by Mrs. Sikkema, seconded by Mr. Blundell, to approve the application as presented. All present voted yea on a roll call vote.

#### C. Discussion and Approval of the Metamora CCSD #1 School Improvement Plan and Internal Review Plan

Mrs. Costello presented information on the respective plans.

Motion by Mrs. Sikkema, seconded by Mr. Ward, to approve the School Improvement Plan and Internal Review Plan as presented. All present voted yea on a roll call vote.

#### D. Discussion and Approval of a Request form Great Oaks Church for building usage.

Motion by Mr. Blundell, seconded by Mr. Fisher, to approve the request as presented. All present voted yea on a roll call vote.

### Discussion Items

#### A. Kitchen Climate Control – this agenda item was tabled to the Board of Education Committee Reports

#### B. Letters from Neighboring School Districts Regarding School Choice as it Relates to No Child Left Behind

Motion by Mr. Ward, seconded by Mr. Edwards, not to approve MGS as a school of choice. All present voted yea on a roll call vote.

### C. Internet Upgrade

The Internet Upgrade will allow for the increased need of Internet use, as well as the need to upgrade for the PARCC assessment. The cost of the upgrade will be covered by E-Rate.

Motion by Mr. Fisher, seconded by Mrs. Sikkema to approve the Internet upgrade as presented by Paul Weber, Director of Technology. All present voted yea on a roll call vote.

### Information Items

#### A. Committee Reports

1. Building Committee – Committee Chair Bob Fisher, reported on the need to research ways to provide cooler air in the office of the cafeteria manager/assistant manager, as well as the concerns with the new added window to the art room
2. Education Committee – no report
3. Executive Committee – tabled until Executive Session
4. Finance Committee – tabled until Executive Session
5. Negotiations Committee – tabled until Executive Session
6. Policy Committee – meeting scheduled for Wednesday, September 25
7. Transportation Committee – meeting scheduled for Tuesday, September 24.

#### B. Principal's Report

#### C. Dean of Student's Report

#### D. Athletic Director's Report

#### E. Superintendent's Report

Mr. Payne shared recognition for MGS student Anthony Jenkins who has been selected to sing the National Anthem at the State Softball Tournament – congratulations Anthony!

### Acknowledgement of Cards and Letters

Mr. Payne distributed a few cards of appreciation that had been submitted to the Board of Education, Faculty and Staff

### Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees and for the Purpose of Collective Negotiation Matters between the Public Body and its Employees

Motion by Mr. Wernsman (at 8:04 p.m.), seconded by Mrs. Sikkema, to enter into Executive Session. All present voted yea on a roll call vote.

Motion by Mr. Edwards (at 8:57 p.m.), seconded by Mr. Wernsman to adjourn the Executive Session meeting and return to Open Session. All present voted yea on a roll call vote.

Action Taken after Executive Session

Employment

Motion by Mr. Wernsman, seconded by Mrs. Sikkema, to approve the resignation from Stacey Reynolds, cafeteria worker. All present voted yea on a roll call vote.

Motion by Mr. Wernsman, seconded by Mr. Blundell, to approve the resignation from Hannah Anglin, Latchkey employee. All present voted yea on a roll call vote.

Motion by Mr. Wernsman, seconded by Mrs. Sikkema, to approve the hire of Tom Day for the position of full-time custodian. Those voting yea: Mrs. Rauh, Mrs. Sikkema, Mr. Ward, Mr. Wernsman, Mr. Blundell, and Mr. Fisher. Those abstaining: Mr. Edwards. Motion carried

Motion by Mr. Fisher, seconded by Mr. Blundell, to approve the hire of Abby Pompa as a Latchkey employee. All present voted yea on a roll call vote.

Motion by Mrs. Rauh, seconded by Mr. Blundell, to hire Vicki Knox as a cafeteria employee. All present voted yea on a roll call vote.

Adjourn

Motion by Mr. Wernsman (at 8:59 p.m.) seconded by Mrs. Rauh, to adjourn the September 19, 2013 meeting of the Metamora CCSD #1 Board of Education. All present voted yea on a voice vote.

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Robert Fisher  
President

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Deborah Rauh  
Secretary