

Minutes of the Metamora CCSD #1 Board of Education Meeting of July 17, 2013

The June 19, 2013 meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the Superintendent's Office at Metamora Grade School. Members present: Mr. Blundell, Mr. Edwards, Mr. Fisher, Mrs. Rauh, Mrs. Sikkema, Mr. Ward, and Mr. Wernsman. Others in attendance included Metamora Grade School Dean of Students Tim Damery, Maury Phelan from SDS Financial Systems, and Superintendent Marty Payne.

Consent Agenda

Motion by Mr. Ward, seconded by Mr. Wernsman, to approve the Consent Agenda as presented. All present voted yea on a roll call vote.

Reports from the Public

No reports were given

Action Items

- A. Discussion and Approval of a Contract Renewal with Miller, Hall, and Triggs as the School District's Attorney/Legal Firm for the 2014 Fiscal Year.

The renewed rates, as compared to the previous fiscal year are as follows:

<u>Fiscal Year 2013</u>	<u>Fiscal Year 2014</u>
Dennis Triggs - \$203.00	\$207.00
Other Partners - \$192.00	\$196.00
Sr. Associates - \$170.00	\$173.00
Jr. Associates - \$144.00	\$147.00

Motion by Mr. Ward, seconded by Mrs. Rauh, to approve the contract renewal as presented. All present voted yea on a roll call vote.

- B. Discussion and Approval of a Continued Joint Agreement with the Marshall-Putnam-Woodford Regional Office of Education

Motion by Mr. Blundell, seconded by Mr. Edwards, to approve the continued joint agreement as presented. All present voted yea on a roll call vote.

Discussion Items

A. SDS Financial Web Systems

Maury Phelen from SDS was present for the meeting, and presented information to the Board on the benefit of moving the district's financial programs to an all, on-line system. Mr. Phelen shared/presented several features of the program, and provided time for the Board and Superintendent to ask questions. The cost for the upgrade includes a one-time only \$7,500 transition fee, but does include a free training, as well as the first year waiver of fees. Mr. Phelen shared as well that after the first year, the district will not incur any additional fees to what we are paying SDS for their current service. Questions from the Board members included on-line capabilities to allow for a reduction of paper cost, as well as ways to protect the bookkeeper from being wrongfully accused of any type of fraud or wrong doing. The district bookkeeper, Mrs. Holman was unable to attend the Board meeting, and as she is the district employee who will have the most direct contact and use of the program, the Board has tabled this agenda item.

B. Review of the Fiscal Year 2013 Budget

Mr. Payne shared general information regarding the development and nature of school district budgets, the financial struggles the district is facing due to a lack of funding from the State, and that the district had a solid year in those areas that are funded primarily from local funds. The end of the year financial picture is as follows:

Fund Account	July 1, 2012 Fund Balance	June 30, 2013 Fund Balance	Financial Change
Fund 10 – Education	\$2,247,922	\$1,900,989	-\$347,003
Fund 20 – O&M	\$149,494	\$163,801	+\$14,307
Fund 30 – Debt Service	Na	Na	Na
Fund 40 – Transportation	\$170,870	\$223,713	+\$52,843
Fund 50 – IMRF/SS	*\$323,990	*\$277,961	*-\$46,029
Fund 60 – Capital Projects	Na	Na	Na
Fund 70 – Working Cash	\$463,240	\$538,929	+\$75,689
Fund 80 – Tort	\$47,744	\$33,543	-\$14,201
Fund 90 – FP/LS	\$74,084	\$104,304	+\$30,220
Total	*\$3,477,344	\$3,243,240	-\$204,104

C. Discussion of a Review of a Renewal with Blue Cross Blue Shield for the District's Health Insurance

Mr. Payne shared that Dean Zobrist, the district's TPA for health insurance, has provided the renewal costs for the coming fiscal year. If the option is to follow an 80/20 plan, the renewal rate will increase by 4.15%, and a 90/10 plan will result in an increase of 6.91%. Mr. Zobrist has scheduled a meeting with the teachers for the first day institute, August 15.

Information Items

A. Committee Reports

1. Building Committee – no report
2. Education Committee – no report
3. Executive Committee – tabled for Executive Session
4. Finance Committee – no report
5. Negotiations Committee – no report
6. Policy Committee – no report
7. Transportation Committee – no report

B. Superintendent's Report

Mr. Payne informed the Board that the state ended the fiscal year \$126,027 behind in state payments. However, as of July 1, 2013, these payments had been processed by the comptroller. Earlier in the week additional funds were processed, but had not been processed by the Comptroller.

Acknowledgement of Cards and Letters

There weren't any cards to share at this month's meeting/

Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees

Motion by Mr. Wernsman (at 8:16 p.m.), seconded by Mr. Edwards, to enter into Executive Session. All present voted yea on a roll call vote.

Motion by Mr. Edwards (at 8:59 p.m.), seconded by Mrs. Sikkema to adjourn the Executive Session meeting and return to Open Session. All present voted yea on a roll call vote.

Action Taken after Executive Session

Employment

Motion by Mrs. Rauh, seconded by Mr. Fisher, to employ Brittany Uhlman for the position of Physical Education teacher for the 2013-2014 school year. All present voted yea on a roll call vote.

Motion by Mrs. Sikkema, seconded by Mr. Ward, to employ Lori Dvizac and Joe Ringenberg for the position of Bus Driver for the 2013-2014 school year. All present voted yea on a roll call vote.

Motion by Mr. Fisher, seconded by Mr. Blundell, to employ Jordan Tipsword for the position of Latchkey employee for the 2013-2014 school year. All present voted yea on a roll call vote.

Compensation

Motion by Mr. Fisher, seconded by Mr. Edwards, to approve the non-certified employee compensation for the 2013-2014 school year as discussed in executive session. All present voted yea on a roll call vote.

Past Six Month's Executive Session Minutes

Motion by Mr. Wernsman, seconded by Mrs. Sikkema, to keep those executive session minutes closed, that have previously been determined to remain closed, and to allow public access to the following executive session minutes:

January 17, 2013 February 21, 2013
April 18, 2013 May 6, 2013
June 19, 2013 (first executive session meeting)
June 19, 2013 (second executive session meeting)

Motion by Mr. Blundell, seconded by Mr. Fisher, to accept the resignation from Miranda Bowald from her position as Latchkey Director. All present voted yea on a roll call vote.

Adjourn

Motion by Mr. Edwards (at 9:06 p.m.) seconded by Mrs. Rauh, to adjourn the July 17, 2013 meeting of the Metamora CCSD #1 Board of Education. All present voted yea on a voice vote.

Bob Fisher
President

Debbie Rauh
Secretary