

## **Minutes of the Metamora CCSD #1 Board of Education Special Meeting of May 6, 2013**

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The May 6, 2013 special meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the Superintendent's Office at Metamora Grade School. Members present: Mr. Edwards, Mr. Fisher, Mr. Mrs. Rauh, Mr. Roemer, Mr. Ward, and Mr. Wernsman. Others in attendance included Metamora Grade School Principal Cathy Costello, Dean of Students Tim Damery, Beth Sikkema, and Superintendent Marty Payne.

### Reports from the Public

No reports were given

### Election of a President Pro Tempore

Motion by Mr. Fisher, seconded by Mr. Wernsman, to elect Superintendent Marty Payne to the position of President Pro Tempore. the first reading as presented.

There were no other nominations for the position.

All present voted yea on a roll call vote.

### Election of a Secretary Pro Tempore

Motion by Mr. Wernsman, seconded by Mr. Roemer, to elect Dean of Students Tim Damery to the position of Secretary Pro Tempore.

There were no other nominations.

All present voted yea on a roll call vote.

### Adjourn Sine Die

## ORGANIZATIONAL MEETING

The May 6, 2013 organizational meeting of the Metamora Community Consolidated School District #1 Board of Education was called to order at 7:00 p.m. in the Superintendent's Office at Metamora Grade School. Members present: Mr. Edwards, Mr. Fisher, Mr. Mrs. Rauh, Mr. Roemer, Mrs. Sikkema, Mr. Ward, and Mr. Wernsman. Others in attendance included Metamora Grade School Principal Cathy Costello, Dean of Students Tim Damery, and Superintendent Marty Payne.

### Election of Officers

#### A. President of the Board of Education

Motion by Mr. Edwards, seconded by Mr. Ward, to nominate Bob Fisher for the Position of Board of Education President.

Motion by Mr. Roemer, seconded by Mrs. Rauh, to nominate Greg Edwards for the position of Board of Education President,

There were no other nominations made.

In regards to the vote for Bob Fisher: those voting Yea – Mr. Fisher, Mr. Ward, Mr. Wernsman, and Mr. Edwards. Those voting Nay – Mrs. Rauh, Mr. Roemer, and Mrs. Sikkema.

At this point in the meeting, Mr. Roemer withdrew his nomination of Greg Edwards for the position of Board of Education President. Mr. Edwards agreed.

Bob Fisher was officially elected as the Board of Education President.

#### B. Board of Education Vice President

Motion by Mrs. Rauh, seconded by Mr. Ward, to nominate Greg Edwards for the position of Board of Education Vice President.

There were no other nominations.

Those voting Yay – Mrs. Sikkema, Mr. Ward, Mr. Wernsman, Mr. Fisher, Mrs. Rauh, and Mr. Roemer. Those who abstained – Mr. Edwards

Greg Edwards was officially elected as the Board of Education Vice President

C. Board of Education Secretary

Motion by Mr. Wernsman, seconded by Mr. Edwards to nominate Debbie Rauh for the position of Secretary of the Board of Education Secretary

There were no other nominations.

All present voted yea on a roll call vote. Debbie Rauh was officially elected as the Board of Education Secretary

Approval of the Authorization of the President's, Vice-President's, and Secretary's Signature of Official Board of Education Documents

Motion by Mr. Roemer, seconded by Mr. Wernsman, to approve the authorization of signatures as presented. All present voted yea on a roll call vote.

Set the Calendar of Meetings for the Board of Education

Motion by Mr. Roemer, seconded by Mr. Ward, to approve the following calendar of dates for meetings of the Board of Education:

May 23	June 19
July 17	August 19
September 19	October 17
November 14	December 12
January 16	February 20
March 20	April 17

All meetings will begin at 7:00 p.m., and will be held in the Superintendent's Office.

All present voted yea on a voice vote.

Set the Time, Date, and Location for a Public Hearing in Regards to an Amended Fiscal Year 2013, Metamora CCSD #1 Budget

Motion by Mr. Ward, seconded by Mr. Roemer, to schedule the Public Hearing for June 19, 2013 at 7:00 p.m. in the Office of the Superintendent. All present voted yea on a voice vote.

Discussion Items

- A. Graduation – Mr. Payne asked if there were any members of the BOE who would not be able to attend graduation. As a reminder, graduation is set for Wednesday, May 15, 2013, at 7:00 p.m.
- B. Committees – Mr. Payne shared that the current committee structure includes the following committees: Transportation, Finance, Building, Negotiations, Policy, and Salary. Board President Fisher shared that he would contact all members of the BOE individually to see where their interest lies for serving on committees.

- C. Staff Appreciation – The annual staff appreciation lunch is scheduled for Wednesday, May 22, at 11:30 a.m. Members of the BOE who are able to attend to help with the luncheon need to be at the school by 10:00 a.m.
- D. Gym Lights – the BOE has directed the purchase of one row of lights to see if they will make an improvement. If they do, then the remaining purchase can be made.
- E. School Safety Team Meetings – the first will be part of the in-service on Friday, May 10, and the second, “Annual” safety meeting is scheduled for Wednesday, May 22, at 8:30 a.m.

Executive Session for the Purpose of Appointment, Compensation, Discipline, Dismissal, or Performance of Employees

Motion by Mrs. Roemer (at 7:41 p.m.), seconded by Mr. Wernsman, to enter into Executive Session. All present voted yea on a roll call vote.

Motion by Mr. Roemer (at 8:01 p.m.), seconded by Mr. Edwards, to adjourn the executive session meeting and to return to open session. All present voted yea on a roll call vote.

Action Taken after Executive Session

Motion by Mr. Wernsman, seconded by Mrs. Edwards, to set lunch fees for adults at \$3.00 for the 2013-2014 school year. Student prices will remain at \$2.50. All present voted yea on a roll call vote.

Employment

1. Motion by Mr. Ward, seconded by Mrs. Rauh, to approve the hire of the following summer custodial workers: Kyle Kiesewetter, Carla Kiesewetter, Anne Curlss, and Andrew Nauman. All present voted yea on a roll call vote

Adjourn

Motion by Mr. Roemer (at 8:06 p.m.) seconded by Mr. Wernsman, to adjourn the May 6, 2013 special meeting of the Metamora CCSD #1 Board of Education. All present voted yea on a voice vote.

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Bob Fisher  
President

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Debbie Rauh  
Secretary